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## SGA Constitutional and Bylaws Amendments

Student Government Association, Northeastern University

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## CONSTITUTION

### Article VI, Section C, Subsection 1

*ADD*

p. create or eliminate, at will, positions within the Association that are not part of the Executive Board and do not alter the membership of the Senate.

### Article VI, Section C, Subsection 2

*REMOVE*

l. produce press releases in the area of Student Affairs when appropriate;

### Article VI, Section C, Subsection 3

*REMOVE*

h. produce press releases on Academic Affairs Committee activities when appropriate;

### Article VI, Section C, Subsection 5

*REMOVE*

l. produce press releases on Financial Affairs when appropriate;

### Article VI, Section C, Subsection 6

*REMOVE*

j. produce press releases in the area of Student Services when appropriate;

## BYLAWS

### Article V, Section C

*OLD*

Legislation will be introduced to the Senate under New Business. Senate Resolutions can only be voted upon during the next meeting or any following meeting, in which the legislation is introduced under Old Business. The Bylaws can be suspended in accordance with the rules for the suspension of ordinary standing rules in Robert's Rules of Order, Newly Revised.

*NEW*

Legislation will be introduced to the Senate under New Business. **Legislation** can only be voted upon during the next meeting or any following meeting, in which the legislation is introduced under Old Business. The Bylaws can be suspended in accordance with the rules for the suspension of ordinary standing rules in Robert's Rules of Order, Newly Revised. **In order for this rule to be suspended, a two-thirds (2/3) majority shall be required for the passage of the legislation.**

### Article V, Section E

*REMOVE*

If the question is called on legislation with ten (10) minutes or less remaining before the normal time of adjournment at a Senate meeting held during a regularly scheduled hour, and an objection is heard by the Chair to calling the question, then the legislation is automatically postponed to the following Senate meeting. This section of the Bylaws does not apply to the last Senate meeting of any semester, the Joint Senate meetings, or any meeting scheduled outside the regular meeting hour. With less than ten (10) minutes remaining, this section of the Bylaws requires unanimous consent to be suspended.

#### **Article VII, Section B**

*OLD*

**Absentee ballots are not accepted for Joint Senate meetings.** Proxy voting is allowed for neither Academic nor Joint Senate meetings.

*NEW*

Proxy voting is allowed for neither Academic nor Joint Senate meetings.

### 3. BUDGET REVIEW COMMITTEE

1. The Vice President for Financial Affairs will chair the Budget Review Committee. It will comprise the ~~Assistant Vice President for Financial Affairs Vice-Chair, who is appointed by the VPFA (vice-chair)~~, not more than six (6) Association Senators, one (1) of which must be a Special Interest Senator, not more than six (6) undergraduate students-at-large, the Student Center Business Office Manager, and the ~~Associate Director of Student Activities and Leadership~~ Director of Campus Activities. All members will have voting privileges, except the Vice President for Financial Affairs, who will vote in the case of a tie. There must be at least two (2) students-at-large for voting to occur. Committee participation will meet the committee requirement for Association Senators. The members of the Committee are not to vote as special interest advocates, but as student interest advocates.

If the Vice President for Financial Affairs resigns, is removed from, or abandons office, the appointed Vice-Chair of the Budget Review Committee will assume the position of Chair of the Committee for a minimum interim time of four (4) academic weeks until the Vice-Chair assists the newly elected Vice President in learning all proceedings and responsibilities as Chair of the Budget Review Committee.

2. The Budget Review Committee will, during the course of its deliberations:
  1. Accept and review, until a date designated by the chair and announced one month in advance, program requests from student groups that meet the guidelines of the Student Activity Fee manual.
  2. Accept and review, at any time before the last Budget Review Committee meeting of any semester, reallocation requests of student groups;
  3. Review the current financial status of all funded student groups;
  4. Enforce deadlines for spending reports;
  5. Collect and review spending reports;
  6. Prepare results and annual spending reports of budgeted groups to review and present to the Student Affairs Board;
  7. Set up and announce Treasurers' Workshops to be held a minimum of three (3) times per semester and once during each summer semester;
  8. Decide deadlines for and collect budget proposals;
  9. Confirm Campus Activities Fund allocations with the Student Center Business Office Manager, and the Associate Director of Student Activities and Leadership ~~Director of the Student Center~~;
  10. Schedule presentations of program requests and annual budgets;
  11. Assign specific groups to each member, who shall:
    - i. Serve as a liaison from the Committee to the assigned groups;
    - ii. Assist the assigned groups with program requests, program request presentations, spending reports, and reallocations;

- iii. Act as a lead member during discussion of the assigned groups and provide necessary financial information and status to the rest of the Budget Review Committee;
    - iv. Record allocation summaries and discussion made in the Budget Review Committee for future reference; and
    - v. Provide allocated amount of each item to the Chair.
  12. Present final allocated amounts to the Student Affairs Board for final approval; and
  13. Maintain a Student Activity Fee Manual including Budget Review Committee policies, objectives and procedures, with approval of the Student Affairs Board.
3. The Budget Review Chairperson will have the responsibilities to:
1. Set the time, date, agenda and location for weekly meetings;
  2. Enforce parliamentary procedure; and
  3. Coordinate all administrative duties of the committee.
4. Members of the Budget Review Committee will have the responsibilities to:
1. Attend all meetings promptly;
  2. Be prepared to discuss items on each agenda;
  3. Work on assigned issues and update the committee on their progress;
  4. Promote the legislative process of the Association;
  5. Review all budget proposals and all possible financial records before each meeting; and
  6. Maintain confidentiality on matters discussed when requested by the Chairperson. Violating this rule will be cause for dismissal from the Board. The Chairperson will take appropriate action for the violation of this rule.