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MONTHLY REPORT

Vice President for Academic Affairs Joshua Coombes

March 2012

Submitted April 6, 2012

Project Updates:

Classroom Evaluation Survey – Survey is goes live on the myNEU portal on April 2nd. Worked with Vice Provost Bruce Ronkin and faculty committee to discuss publicity and possible results. Recruited members of the Academic Affairs committee and Senate to help publicize and poster.
T.R.A.C.E. – T.R.A.C.E. Subcommittee, headed by Assistant Vice President Akhtar, has planned TRACE Night-at-the-Library and Intercollegiate Competition for the Spring 2012 semester. Spaces have been reserved and promotional materials ordered from CIETEL.
College Expectations – Reported created and presented to Senate on March 26th. Established basic contact with all colleges and have addressed current progress in each of the expectations.
Snell Library – Senator Mitchell met with Thomas Urell from Snell Library to discuss plans for upcoming library renovations and established a survey to evaluate current space and address concerns.
Virtual Advising – Senator Naraghi worked with Tony Armelin and the College of Business Administration in order to pilot virtual advising in the upcoming Fall semester with new program, Blackboard Collaborate. CBA reached out to students to share and encourage the use of this new opportunity.
MyNEU COOL Overhaul – Evaluated myNEU COOL capabilities and format and created a list of recommendations and concerns to bring to Tony Armelin of IS.

Scheduled Meetings:

- Meetings with Vice Provost for Undergraduate Education Bruce Ronkin – monthly
- Meetings with Tom Urell for Library Access Services – attended by Senator Mitchell ,monthly
- Meetings with Kostia Bergman form the Center for Innovation and Excellance in Teaching & Learning – attended by AVP Akhtar, as needed
- Meetings with Professor Strauss of the Faculty Senate Academic Policy Committee – attened by Senator Naraghi, as needed
- Meetings with Tim Meisel from the Bookstore, as needed
- Meetings with Vice Provost for Academic Affairs Mary Loeffelholz – as needed
- Biweekly TRACE Subcommittee Meetings
- Biweekly College Expectations Subcommittee Meetings
- University Undergraduate Curriculm Committee – attenedby Senator Chandley, bi-monthly
- Faculty Senate – attended by Senator Shaw, bi-monthly
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Individual Concerns:

- Working with Senators and Faculty in order to maximize publication of the Classroom Evaluation Survey in order to ensure accurate and representative results.
- Working with College Expectations Ad-Hoc Committee to begin evaluation of college's current progress.