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Executive Vice President monthly report: September 2011

Student Government Association, Northeastern University

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MONTHLY REPORT

Executive Vice President Will Pett

September 2011

Submitted October 1, 2011

Project Updates:

- Project Management – *Majority of long-term projects started, continuing to meet with Cabinet members regularly to discuss status of individual projects*
- Committee Outreach – *Visited Student Affairs, Academic Affairs and Student Involvement Board, visit to Finance Board scheduled for October*
- Ideascaple Moderation – *Protocols for keeping site moderated regularly established, promoting re-launch*
- Recruitment and Retention of SGA Members – *Information sessions held during first week of classes*
- On-Site Legislative Archives – *Digitized copies on website promoted with site launch*
- Academic Senators/Constituents Meetings – *CBA Town Hall occurring in October, promoting event in conjunction with VP Wojdyla and Chief of Staff MacCormack*
- Office Hour Utilization – *New set of guidelines compiled for fall semester, office hours being enforced as of late September*
- New Senator Guide – *Compiled and ordered, waiting for shipment to arrive*
- Welcome to Senate Meetings – *Successful meetings held before each September Senate, continuing to hold meetings weekly*
- Alumni Newsletter/Letter – *Working with Alumni Relations Office to get letter sent out to SGA alumni in October*
- Night at the Student Center – *Event successfully held on Labor Day*
- Cleaning up Governing Documents – *Working with Cabinet to address parts that need to be revised in fall*
- Quick Fixes Section of Website – *Content uploaded to “Initiatives” page of new website*
- Welcome Back Letter – *Letter handed out at first two Senate meetings of September*
- “Who to Follow” on Twitter List – *Cards arrived in September, being distributed at SGA outreach events*
- Die-Hard Dog Sales Fundraiser – *Fall sales dates picked, working with Cabinet to staff times*
- Transition Planning – *Updating internal transition Wiki*
- Guest Sign-In Policy Changes – *Working with administration to ensure student involvement in committee researching changes in fall semester*
- Dining Services Contract Transition – *Worked with Dining Services to ensure smooth transition in new spaces*
- BILC Development – *Attended meeting with President Sabo held at Suffolk University to discuss future of organization*
- Senate Guest Speakers – *All but one slot in spring semester filled, waiting to hear back from CFO about speaking*
- Funding Priorities – *Discussing changes to last year’s survey with President Sabo and Association advisor*
- SGA Affinity Events – *Event calendar prepared by EDOC Dwyer, different committee hosting an event each month*
- Student on Board of Trustees – *Discussed with SVP Mantella who will speak with Board of Trustees about presenting a proposal in spring*
- Email by Senators to Their Colleges – *Discussing idea with VP Wojdyla and Chief of Staff MacCormack*
- Student Affinity Think Tank – *Initial meeting held, working to expand group in order to continue to develop ideas*
- Mobile App Feedback – *Category added to Ideascaple, encouraging students to try app*
- SGA Fundraising – *Selling tote bags at Farmers’ Market, planning fundraiser at Fire and Ice for Parents’ Weekend*
- Survey of the Week – *First three surveys written, will begin surveying once surveys created for iPod touches by Student Voice*
- SGA/SJRC Collaboration – *Planning initial event at SJRC for first week of October*
- New SGA Website – *Site launched, working with Chief of Staff MacCormack to address issues as they arise*
- SGAMES Outreach Event – *Planning logistics for weeklong event last week of October*



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Scheduled Meetings:

- Senate - *meets every week Mondays at 7 PM*
- Professor Herman (SGA Advisor) - *weekly*
- Welcome to Senate - *meets every week Mondays at 630 PM*
- SGA Officer Project Update Meetings - *varies, as needed*
- President Sabo - *weekly*
- Executive Director of Communications Dwyer - *weekly*
- Chief of Staff MacCormack - *weekly*