IRis

Northeastern University

ISSI Forms

International Student & Scholar Institute

January 01, 2012

ISSI form 656: Declaration and certification of finances form for the College of Professional Studies, 2012-2013

International Student & Scholar Institute, Northeastern University

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Northeastern University
International Student & Scholar Institute (ISSI)

DCF

2012-2013
Academic Year

Declaration and Certification of Finances

College of Professional Studies

50 Nightingale Hall, 360 Huntington Ave, Boston, MA 02115
Phone (617) 373-2400 Fax (617) 373-8574 cpsadmissions@neu.edu

Select the program to which you are applying.

CPS Degree Program:	☐ Bachelor's Degree	☐ Master's Degree	☐ Certificate	☐ Associate's Degree
Quarter:	☐ Fall	☐ Winter	☐ Spring	☐ Summer
CPS Major/Program:				

In order for the ISSI to issue a Certificate of Eligibility, Form I-20, we require that you supply the information on this form. You will need the Form I-20 to apply for a student visa at a U.S. Embassy or Consulate. Therefore, it is important that you submit a Declaration and Certification of Finances (DCF) that is complete and accurate. Any missing information will cause a delay in issuing your Form I-20.

Instructions:

- Please type or print your responses.
- Make sure that all sponsor information and documents are accurate, complete and original.
- If any question does not apply to you, please indicate so by writing N/A in the allotted space.
- Submit this completed DCF to 50 Nightingale, attention CPS Admissions.
- If you have any dependents you will be bringing to the U.S. with you, please fill in the supplemental form located on our website here: http://www.northeastern.edu/issi/forms.html

Personal Information – all information must match your current passport

1. Gender: ☐ Male ☐ Female 2. Marital Status: ☐ Single ☐ Married

3. Family/Last/Surname(s): _____

4. Given/First and Middle name (s):_____

5. Date of birth: mm_____ / dd_____ / yyyy_____ 6. City of Birth: _____

7. Country of Birth: _____ 8. Country of Citizenship:_____

Foreign Address in Home Country

1. Street_____Apt._____

City_____ State/Province_____ Country Postal Code_____

2. Phone: _____ 3. Fax: _____

4. Email address*: _____

*Email is our primary method of communication with you.

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Immigration Status Information

1. Are you currently in the United States? ☐ Yes ☐ No

2. Have you attended any other school in the U.S. within the last 60 days? ☐ Yes ☐ No

If YES to either of the above please complete the following item 1-3:

1a. Street Address (in the U.S.): _____ Apt._____

City:_____ State:_____ Postal Code:_____

1b. Phone: _____

2. What is your current immigration status? ☐ F-1 ☐ J-1 ☐ Other – please indicate: _____

3. Are you planning to remain in this status for your studies? ☐ Yes ☐ No

3a. If no, how do you plan to obtain student status? ☐ Travel ☐ Application to change status in the U.S.

If you are planning to change immigration status, please be advised that you need to contact the ISSI for advice regarding your options. Call 617-373-2310 to arrange to speak or meet with an International Student Advisor.

Transfer Students

If you are currently studying in the U.S in student status, you will need to request the transfer of your SEVIS record to Northeastern University in order to enroll. Please make sure to complete the ISSI CPS Transfer-In Form 658 for your program, located on our website here: http://www.northeastern.edu/issi/forms.html, and submit it to your current/previous school's international student office. Please complete this form ***only*** when you have been admitted by CPS.

Delivery Instructions - **Documents will not be mailed without complete and clear delivery instructions.**

Delivery Preference – select one

☐ A. Hold visa eligibility document at the NU ISSI (405 Ell Hall) for pick-up and be notified by email.

Send notification to the following email: _____

☐ B. Mail visa eligibility document. Mailing Address – valid until mm_____ dd _____ yyyy _____

Street Address line 1: _____ Apt._____

Street Address line 2: _____

City: _____ State or Province: _____

Country: _____ Area/Postal Code: _____

Phone: _____ Email:_____

Important :

- Illegible addresses will prevent the delivery of your document.
- Please make your visa interview arrangements only ***after*** receiving your visa eligibility document from Northeastern University. Also, make your necessary travel arrangements only ***after*** receiving your visa in your passport.

Estimate of Expenses for the Academic Year 2012-2013

These figures are estimates for the 2012-2013 academic year and are subject to change at any time by Northeastern University's Board of Trustees.

► Please check the program to which you are moving:

	☐ **Undergraduate Degree Program**	☐ **Graduate Degree Programs**
Based on	**3 Quarters (9 months)**	**3 Quarters (9 months)**
Tuition	$12,060	$13,080 | ($9,810 for Graduate Certificate)
University Fees	$329	$329
Room & Board (1,500 per month)	$13,500	$13,500
Medical Insurance	$2,610	$2,610
Books and Supplies	$1,400	$1,400
Personal Expenses	$3,000	$3,000
Total	**$32,899**	**$33,919 | ($30,649 for Graduate Certificate)**

Please Note: If you choose to stay in the U.S. over the summer, please account for additional living expenses.

Additional Expenses for Family Members (Please submit the supplement Dependent Information Form)

Dependents	**3 Quarters (9 months)**
First dependent	Add $8,000
Each additional dependent	Add $4,000

Financial Declaration – To be completed by the student or sponsor, unless government sponsored

	Sponsor Information
Sponsor name	
Relationship to student	
Sponsorship (U.S. dollars)	
Sponsor Address	
Sponsor signature / date	

- All submitted financial documents must be ORIGINAL, and written in ENGLISH with amounts listed in U.S. dollars. The name of the account holder on any bank documents must be in English.
- If you have your own funds, put "self" in the relationship section and write your name and address.
- If government sponsored, please provide a financial guarantee letter that has your name and major and the covered terms.
- Financial Documents must be certified within 12 months prior to the program start date.
- Sources and amounts must be verified by official bank certification below ***or*** attach a letter of certification by the bank

Bank Certification

This is to certify that the student/sponsor has _____ available which can be transferred to the U.S.
U.S. dollars

Bank Official: _____ _____ _____
Signature of Bank Official | Print Name of Bank Official | Print Title

Name and Address of Financial Institution: _____

Telephone Number of Financial Institution: _____ Date: _____
mm/dd/yyyy

APPLY BANK SEAL OR STAMP HERE ►

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Checklist- Please check to see that your application is complete

A. Required for All Students	**B.** Required for Students who will be accompanied by dependents	**C.** Required for Transfer Students
☐ Complete, accurate and legible DCF Form ☐ Copy of the data page(s) of your passport, including picture, date of birth and expiration date ☐ Your sponsor's name and home address in English ☐ Sponsor's signature in English or in his/her first language ☐ Original scholarship letter, if sponsored by your Home Government ☐ Original financial documents in English and valid within 12 months of the start of your program ☐ Completed Financial Documentation page-See attached	☐ All documents from **Section A** ☐ Copy of data page(s) of the passport for each dependent, including picture, date of birth and expiration date ☐ Completed Dependent Information sheet available at: http://www.northeastern.edu/issi/forms.html	☐ All documents from **Section A** ☐ ISSI Transfer-In Form for your program. Please check ISSI website for the CPS Transfer-In Form 658. ☐ Copies of ALL I-20s going back to the one that reads "initial attendance" in #3 ☐ Copy of your current visa stamp ☐ Copy of your I-94 card, front and back ☐ Copy of your Employment Authorization Document, EAD card (if any) ☐ Copies of data page(s) of passport, current visa stamp, I-94 card and all I-20s for your dependents

Student Certification and Signature

I certify that all statements on this form are true. I understand that under the Privacy Act the information I provide cannot be given to anyone outside Northeastern University without my written permission. I also agree to update the University of any changes in my personal or financial circumstances.

Name of Student (printed)_____ Date_____
mm/dd/yyyy

Signature of Student_____