

June 03, 2002

Faculty Senate meeting agenda: 06/03/2002

Faculty Senate, Northeastern University

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TO: All Faculty
FROM: Faculty Senate Agenda Committee
SUBJECT: Faculty Senate Meeting

I. The last meeting of the 2001-2002 Faculty Senate will be:

<p>DATE: MONDAY, 3 June 2002 TIME: 11:45 a.m. to 2:00 p.m. PLACE: 240 Egan (Raytheon Amphitheater) (Buffet Luncheon at 12:30)</p>

II. Agenda:

- A. Approval of Minutes (5/13, 5/20)
- B. SAC Report (Professor Lowndes)
- C. Provost's Report (Provost Hall)
- D. Question and Discussion Time (10 minutes)
- E. 12-Sequence Schedule (Professor Lowndes)

WHEREAS the Faculty Senate has approved the so-called alternative 12-sequence schedule for the semester conversion,
AND WHEREAS this has since been modified to interchange sequence 5 with sequence F and the Thursday sequence A,
BE IT RESOLVED That the Faculty Senate now approve the interchange of the Thursday Activities Period and the Thursday sequence A class so that the latter will commence at 11:45 a.m. and the Activities Period will commence at 2:50 p.m.

- F. Computer Science Name Change (Professor Baclawski)

BE IT RESOLVED That the Faculty Senate approve the proposal to change the name of the College of Computer Science to the College of Computer and Information Science.

- G. Provost Evaluation Resolution (Professor Lowndes)

BE IT RESOLVED That the Faculty Senate recommends that the Provost and Vice Provosts be henceforth added to the list of academic administrators who are periodically evaluated by

the Faculty Senate following the administrator evaluation procedures first approved on 21 October 1991, and subsequently revised and amended.

BE IT FURTHER RESOLVED That such evaluations will be conducted on three-year cycles, or less if requested by the President, and be under the general oversight of the Administrator Evaluation Oversight Committee.

BE IT FURTHER RESOLVED That the reports arising from these evaluations, expunged of identifying references to the originator of a specific comment(s) and of personal references, shall be sent to the President in the case of the evaluation of the Provost, and to the Provost in the case of the Vice Provosts, and a copy of each evaluation shall be made available for review at the Faculty Senate Office to all full-time members of the faculty.

H. Academic Policy Committee Report – Honors Program (Professor Powers-Lee)

- 1) **BE IT RESOLVED** That the Faculty Senate approves the recommendation of the 2001-2002 Academic Policy Committee to structure the Honors Program with two levels of activity whereby (a) Honors Course Distinction requires completion of six 4-sh courses, two of which must be HNR courses that also provide release from college and/or major requirements and (b) College Honors Project Distinction requires completion of a college-specific 8-sh thesis, project or course-based option.

BE IT FURTHER RESOLVED That the Faculty Senate recommends that the Provost work with the Honors Program Director and the Deans of the six Day Colleges to ensure that each of those units is able to provide sufficient compensation for faculty and departments for their participation in the Honors Program to support the level of commitment and delivery of services required to operate an optimal Honors Program.

- 2) **BE IT RESOLVED** That the Faculty Senate recommends that the Provost provide the resources, including a full-time receptionist/secretary, necessary to effectively administer the Honors Program and to establish it as a coordination center for scholarship/fellowship applications, for graduate school planning and for undergraduate research that serves and enriches the entire undergraduate student body.
- 3) **BE IT RESOLVED** That the Faculty Senate recommends that the Provost and President provide improved and highly visible facilities for the Honors Program, including administrative offices, a computer/study cluster, classroom/seminar space and a mini visitors' center, and further recommends that a second residence hall be designated Honors.
- 4) **BE IT RESOLVED** That the position of Honors Program Director be added to the list of key academic administrators for whom formal selection committees will be constituted with the assistance of the Faculty Senate Agenda Committee (section VI.D.1.a. of the Faculty Handbook).

BE IT FURTHER RESOLVED That the Faculty Senate recommends that the Provost initiate a search for Honors Program Director.

BE IT FURTHER RESOLVED That the Faculty Senate recommends that the Selection Committee establish the full job description for the Honors Program Director and that it include a requirement that the Director have faculty status (at least Associate Professor) and an interest in administration, but not necessarily have prior administrative experience, that the duties of the Director reside entirely in the Honors Program, and that s/he maintain academic connections by continuing his/her scholarship and by teaching an Honors class per year when possible.

I. Enrollment and Admissions Policy Committee Report (Professor Rupert)

BE IT RESOLVED That each Baccalaureate program, in addition to the normal five-year Coop degree, will offer a four-year option including some Coop experiential learning.

BE IT FURTHER RESOLVED That the eligibility requirements will be clearly stated so that the program can be explicitly marketed.

J. Handbook Review Committee Report (Professor Herman)

- 1) **BE IT RESOLVED** That the Faculty Senate approves, in principle, the organization of the Faculty Handbook represented in the revised draft table of contents submitted by the ad hoc Committee to Review the Faculty Handbook.
- 2) **BE IT RESOLVED** That the Faculty Senate approves the Section VI preamble paragraphs presented in the Revised Draft (4/30/02) from the ad hoc Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the Faculty Handbook.
- 3) **BE IT RESOLVED** That the Faculty Senate approves the Section VI.A preamble paragraphs and Sections VI.A.1 and VI.A.2 presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 4) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.3 (Performance Expectations) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 5) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.4 (Appointment and Review) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 6) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.5 (Salary Adjustments) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 7) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.6 (Workload Policies) Presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 8) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.7 (Grievance Process) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 9) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.8 (Tenure) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 10) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.9 (Promotion) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.
- 11) **BE IT RESOLVED** That the Faculty Senate approves Sections VI.A.11.a (Sabbatical Leaves) and VI.A.11.b (Professional Leaves) presented in the Revised Draft (4/30/02)

from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.

- 12) **BE IT RESOLVED** That the Faculty Senate approves Section VI.A.12.a (Resignation and Abandonment) presented in the Revised Draft (4/30/02) from the *ad hoc* Committee to Review the Faculty Handbook, to go into effect when published in the revised edition of the *Faculty Handbook*.

J. Any New Business