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Student Government Association Executive Reports

Student Government Association

April 05, 2012

# Chief of Staff Monthly Report: March 2012

Student Government Association, Northeastern University

Recommended Citation

Student Government Association, Northeastern University, "Chief of Staff Monthly Report: March 2012" (2012). *Student Government Association Executive Reports.* Paper 7.

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# MONTHLY REPORT

## Chief of Staff Terry MacCormack

March 2012

*Submitted April 5, 2012*

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Project Updates:

- As it was election season, worked with Elections Chair Cotter on promotional material purchases, including T-shirts, tent cards and bookmarks.
- Along with President Sabo, presented the SGA annual budget proposal to the Finance Board. Funding for stipends was denied, while the rest of the budget, which represented responsible cuts to areas we felt we could cut back on, was approved. President Sabo appealed the stipend decision to Student Affairs.
- Began coordinating the Senate meeting for internal elections, including booking the room, and coordinating the food order.
- Along with EVP Pett and Executive Director Dwyer, coordinated the sending of multiple student body-wide emails promoting various Association initiatives.
- Began working with ImageTech to set up contract for copy machine for FY13.
- Continued coordinating with the Communication and Events committee to plan Passing of the Gavel.
- Began work on transition planning documentation, as we prepare for new officers soon.

Scheduled Meetings:

- President Sabo: As needed;
- EVP Pett and Parliamentarian Gordon: Weekly before Senate at Welcome to Senate meetings; individually, as needed;
- Marina Macomber, Advisor: As needed for budget approval;
- George Sarikas, Director of SABO: As needed for budget concerns.