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Faculty Senate annual report: 2001-2002

Northeastern University - Faculty Senate

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2001-2002 Faculty Senate Annual Report

Robert P. Lowndes
Chair, Senate Agenda Committee
22 November 2002

Contents

I. INTRODUCTION2
II. SENATE INITIATIVES IN SUPPORT OF TOP-100 STATUS3
1. Academic Policy Committee3
2. Enrollment and Admissions Policy Committee4
3. Faculty Development Committee5
4. Financial Affairs Committee6
5. <i>Ad Hoc</i> Committee on Athletics7
III. SENATE INITIATIVES RESPONDING TO FACULTY CONCERNS8
1. <i>Ad Hoc</i> Faculty Handbook Revision Committee8
2. <i>Ad Hoc</i> Institutional Management Practices Committee9
IV. OTHER SENATE AGENDA COMMITTEE ACTIONS10
1. Standing Committee on Athletics Charge10
2. New Faculty Senate Website10
V. COMMITTEES: MEMBERSHIP AND OUTCOMES10
1. Senate Standing Committees10
2. <i>Ad Hoc</i> Senate Committees12
3. Administrator Oversight Evaluation and Evaluation Committees13
4. Search Committees14
5. <i>Ad Hoc</i> Mediation Committees16
6. University Committees17
VI. SENATE RESOLUTIONS AND OUTCOMES: Resolutions 1-4718

I. INTRODUCTION

The 2001-02 Faculty Senate had an intensive and productive year. In addition to an ambitious agenda of its own focused primarily on support for our quest for top-100 status and faculty concerns with various new management practices, the Senate also addressed an extensive range of important issues including the draft for a new *Faculty Handbook*, the semester conversion, the search for a new Provost, and degree-granting authority for University College. The legislative agenda was sufficiently intense that it necessitated, for the first time in more than twenty years, the need for weekly meetings of the Senate throughout much of the Spring quarter.

In summary, the Senate adopted 47 resolutions involving:

Faculty

- recommendation of a **5% merit increase for faculty salaries for 2002-03**
- recommendation of a **2% equity pool for faculty salaries for each of the next 3 years**
- recommendation to **discontinue the bonus plan for faculty salaries**
- resolutions to **significantly increase centralized funding for faculty development**
- resolutions to **replace TCEP with the University of Washington's Instructional Assessment System** for a period of five years, from the summer term of 2002 until the spring term of 2007

Organizational

- division of the Department of Art and Architecture into two new departments: the **Department of Architecture** and the **Department of Visual Arts**
- name change for the College of Computer Science to **Computer and Information Science**
- name change for the Department of Chemistry to **Chemistry and Chemical Biology**
- **degree-granting authority for University College**
- new process for **Reviewing and Approving Graduate Certificate Programs**
- opposition to the **restructuring of the position of Provost**
- add the **Provost to the list of academic administrators who are periodically evaluated** by the Faculty Senate

Programmatic

- **new Ph.D. in Applied Economics**
- **BSBA degrees offered by University College in conjunction with College of Business Administration renamed as BS degrees**
- each Baccalaureate program, in addition to the normal five-year Coop degree, will offer a **four-year option including some Coop experiential learning.**

Policy

- addition to the **Conflict of Interest Policy**
- adoption of a new University policy on **Misconduct in Scholarship and Research**

Semester Conversion

- 20 resolutions on **semester conversion logistics and policy**
- adoption of a **13-sequence schedule for the semester calendar**

The following sections provide summary detail of the 2001-02 Senate's activities and outcomes of its actions.

II. SENATE INITIATIVES IN SUPPORT OF TOP-100 STATUS

From the outset, the Senate Agenda Committee decided that the primary focus for the 2001-02 Faculty Senate would be initiatives in support of the University's newly declared quest for top-100 status among national research universities.

The Senate Agenda Committee supported this goal with great enthusiasm and to this end presented charges to key Senate standing committees that focused on issues with the potential to advance the University towards top-100 status: enhancements for the Honors Program to recruit higher caliber students to Northeastern; the development of more attractive four-year programs to overcome resistance by many applicants and matriculants to our five-year programs; changes in financial aid practices to better retain full-time students with Division C status and the like; improvements to outdated teacher and course evaluations, and to eroded centralized funding for faculty development, to improve our academic reputation; and faculty salary equity funds to begin to reverse the dramatic declines in salary competitiveness over the last decade and thereby recruit and retain the best faculty and also enhance our academic reputation.

The following gives a brief summary of the Senate initiatives in support of the quest for top-100 status given to Senate Standing Committees.

1. Academic Policy Committee.

Background

One notable characteristic of the *US News and World Report* Tier 1 and Tier 2 universities is their ability to recruit, retain, and graduate students with high academic abilities, as evidenced by the average SAT scores of matriculating students and the percentage of freshmen drawn from the top 10% of high school students. A distinctive University Honors Program can provide a competitive advantage in recruiting, retaining and graduating such students. Accordingly, the Academic Policy Committee was asked to develop recommendations for the further enhancement of the Honors Program that would provide strong support for Northeastern's goal to attain top-100 status.

Charge

1. Undertake a detailed assessment of the strengths and weaknesses of the current Northeastern Honors Program.
2. Based on this assessment and a review of Honors Programs at other institutions, develop recommendations for the advancement of our Honors Program that will provide strong support for the recruitment, retention, and graduation of highly motivated and talented students. Among other issues, the Committee is asked to address the following:
 - a. What should be the goal and objectives of the Honors Program?
 - b. What should be the reporting structure for the Program?
 - c. Should the Director be full-time or part-time?
 - d. What credentials and qualifications should be required for the position of Director?
 - e. What search process should be used for the position of Director?
 - f. What should be the optimum size for the Program?
 - g. What should be the student qualifications to join and stay in the Program, and who should decide these?
 - h. What should be the procedure to admit and retain students in the Program?
 - i. Should jurisdiction over Scholarships for Honors students be returned to the Honors Program?

- j. Should the Honors Program curriculum remain decentralized or become more centralized?
- k. How might awareness of the Honors Program be further advanced (to both prospective and current students)?
- l. What should be the appropriate incentive compensation levels for participating faculty and colleges?
- m. What dedicated space facilities improvements are necessary to advance the Program?
- n. Is the current honors resident hall adequate for the program? Does it promote the goals of the program?
- o. How might the current Campaign support the Program?
- p. What budget resources are necessary to support the recommendations for the Program?

The Committee was asked to present its report on this charge to the Senate Agenda Committee by no later than April 15, 2002.

The full Committee Report is available at www.facultysenate@neu.edu under the archives section. Resolution adopted by the Senate and subsequent action are given in Section VI, resolution #37. Time constraints prevented completion of Senate consideration on the report which will be continued therefore in 2002-03.

2. Enrollment & Admissions Policy Committee

Background

Over the last several years, the University has significantly improved its financial aid policies so that students can receive support over the full five years of their studies. However, the University's practice was still to provide financial aid support for only two terms of each academic year. This created a particular disadvantage for students in Division C (i.e. students on campus full-time not involved with cooperative education), and the many other similar divisions. It was estimated that up to two thousand students were being subjected to such financial aid limitations because of their divisional status. These financial aid restrictions posed serious discriminatory disadvantages to these students as well as presenting a significant potential barrier for their retention and graduation.

A second issue concerned our predominant focus on five-year programs. There was evidence from recent surveys of student applicants that our five-year programs were a significant reason for many students not to come to Northeastern. There was also evidence that this was an issue for our matriculants. In the May 1999 *NUPulse Survey*, it was revealed that 76% of students thought that an advantage of the semester system would be that they could obtain a degree in four years with two coop assignments.

Both of these issues have profound impact on our quest for top-100 status. Retention and graduation are significant factors in the *US News* rankings, as is the caliber of student matriculants. Accordingly, SAC asked the Enrollment and Admissions Policy Committee to report back on the following charge addressing these two issues.

Charge

- 1. To review the current practices of financial aid distribution at Northeastern, and to make a recommendation on whether or not to revise these practices to ensure that students in good standing are guaranteed financial support for all eleven quarters/eight semesters of their baccalaureate degree work. In addition, to make recommendations on whether those students pursuing double or dual majors, which might entail more than eleven quarters/eight semesters of full study, should be eligible for one or more quarters/semesters of additional financial aid

support. In both cases, the Committee is urged to assess and report on the cost of any changes proposed. The Committee should present its recommendations on these matters by no later than November 23, 2001.

2. In terms of improving recruitment, retention, and graduation, to assess and report back on the desirability and feasibility of converting more of the undergraduate programs to become four-year programs. The Committee should present its recommendations on these matters by no later than March 29, 2002.

The full Committee Reports are available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions 5 and 38.

3. Faculty Development Committee

Background

The evaluation of courses and instructors plays a significant role in shaping Northeastern's academic reputation, a key factor in the *US News* rankings. The instrument for course and faculty evaluation (the Teaching Course Evaluation System or TCEP questionnaire) in place in 2001-02 was originally approved by the Faculty Senate and the Student Government Association more than twenty years ago, but had become barely functional. Although an outside vendor had been hired to process the evaluation questionnaires as a temporary solution for the 2001- 02 academic year, a permanent solution to the problem was critically needed that would provide a state-of-the-art evaluative instrument providing more useful and formative evaluations of both faculty and courses.

A second issue concerned faculty development resources. The quest for top-100 status will demand that we draw on the commitment, talent, and creativity of the faculty in their educational and scholarly endeavors. All faculty members have the responsibility to advance their professional development in teaching and in research, scholarship, or creative expression. But such development requires resources, and the University has a responsibility to provide these in a manner that broadly empowers and supports the faculty to these ends.

During the nineties, the budgeted funding levels for the three central instruments of faculty development - the Research and Scholarship Development Fund (RSDF), the Faculty Development Fund (FDF), and the Instructional Development Fund (IDF) - were significantly reduced. More than \$650,000 was budgeted to service these funds in 1990-91 but less than \$220,000 was budgeted in 2001-02.

Accordingly, the Senate Agenda Committee asked the Faculty Development Committee to address these issues in the following charge.

Charge

1. To work with the Director and other members of the C.E.U.T. to:
 - a) Review the literature and the current status of teaching evaluations in higher education.
 - b) Review Northeastern's current TCEP system.
 - c) Review alternative models to the current system.
 - d) Recommend the components of a student evaluation instrument that will well serve our needs to assess and improve teacher and course effectiveness.
 - e) Provide an assessment of the budgetary impact of these recommendations.

The Committee was asked to report back on this matter by no later than December 14, 2001.

2. Develop recommendations that reflect current innovative trends for a comprehensive approach (i.e. beyond student course evaluations) to evaluate and review teaching.

The Committee was asked to report back on this matter by no later than April 15, 2002.

3. To review the availability of faculty development moneys available to faculty at other competitive institutions.
4. To recommend appropriate levels of funding for the RSDF, FDF, and IDF.
5. To recommend whether a new additional fund should be established that provides a guaranteed annual grant for faculty development directly to each faculty member. If such a fund is recommended, at what general level of support it should be, whether the annual grants should be linked to the annual performance of the faculty member, and whether unused moneys could be carried forward into subsequent years.
6. To recommend any other new areas of funding support that will enhance all faculty development.

The Committee was asked to report back on items 3-6 by no later than December 14, 2001.

The full Committee Reports are available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions #7, 8, 10, 11, 12, 27, 28, and 29.

4. Financial Affairs Committee.

Background

Academic reputation is an important factor in achieving top-100 status, and academic reputation depends on the quality, commitment and successes of the professoriate. Faculty salaries play a vital role to this end. Competitive faculty salaries are essential for both the retention of existing faculty and recruitment of new faculty. In the *State of the Professoriate* (R. P. Lowndes, 2001) report to the Senate, the growth in faculty salaries at Northeastern since 1990 was shown to be well below that of other regional and national matchmate institutions and groups. As a result, the relative standing of faculty salaries at Northeastern University had declined significantly and our competitive advantage significantly diminished.

A second key area for change is the budget process. The changes and enhancements to move us forward towards top-100 status will demand significant investments and consequently additional resources. Despite recent improvements, Northeastern's budget remains strongly tuition dependent, unlike most of our competitors. Consequently, there is a tightness to the revenue streams that frequently hinders much needed investment and forces an excess of micromanagement and reallocation. All of this has led to an increased frustration with our current, centralized, incremental, budgeting approach. Many national universities have moved to address similar problems by adopting some form of a responsibility center management (RCM) budgeting system in order enhance resource generation and management efficiency and effectiveness, and thereby keep pace with change and thrive. As we move towards top-100 status we shall need to generate new revenues and create a climate of efficiency. RCM may hold the potential to achieve these.

Accordingly, the Financial Affairs Committee was asked to address these issues in the following charge.

Charge

1. Based on current information and any other analyses that it may wish to undertake, the Committee is asked to make recommendations on appropriate merit raises and equity adjustments for 2002, with a particular emphasis on restoring our earlier competitive advantage. In making recommendations on any equity adjustments, the Committee is asked to recommend whether the recent practice of instituting bonus awards should be continued. The Committee is also asked to make recommendations concerning fringe benefits for faculty. The Committee should present its recommendations on these matters by no later than November 9, 2001.
2. The Committee is asked to review the various approaches to RCM and how successful they have been, and to provide an in depth report on these approaches together with a recommendation on whether RCM might be pursued at Northeastern. The Committee should present its report on this matter by no later than April 15, 2002. (After this charge was presented to the Financial Affairs Committee, SAC and President Freeland subsequently agreed that this matter would be best addressed by a University-wide committee consisting of the Financial Affairs Committee and five administrators, and co-chaired by SVP Larry Mucciolo and Professor Robert Lowndes)

The full Committee Report on Charge 1 is available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions # 1, 2 and 3. The work on Charge 2 was ongoing at the end 2001-02.

5. Ad Hoc Committee on Athletics

Athletics programs can play an important role in the strategic effort towards top-100 status. The athletics programs can provide an important visibility for both attracting new students and retaining matriculants. And, of course, on some campuses, athletics programs can provide important contributions to the overall revenue streams for the institutions concerned. It was therefore appropriate to assess how NU athletics programs can or will assist in advancing the University to a top-100 status.

Accordingly, The Senate Agenda Committee asked the *Ad Hoc* Committee on Athletics to address the following charge:

- a) Based on a detailed analysis of revenues (including donations) and expenses (salaries, facilities, operational expense, support service, scholarships etc.), provide a cost-benefit analysis of all major sports programs (defined as those which provide scholarships) on a program-by-program basis.
- b) On a similar program by program basis, provide a detailed report on student-athletes' academic achievement, and retention and graduation rates.
- c) Based on these analyses, develop recommendations on how NU athletics programs can most effectively contribute to the University's goal of attaining top-100 status? These recommendations can include the extent to which investments or budget reallocations (within athletics) might differentially advance the status of the University and expand its name recognition among potential student applicants and, in addition, contribute to higher retention rates.

The Committee was asked to present its report by no later than March 15, 2002.

The Committee Report is expected in the Fall quarter 2002.

III. SENATE INITIATIVES RESPONDING TO FACULTY CONCERNS

The Senate Agenda Committee created two blue-ribbon committees to address two important issues generating strong faculty concerns: the draft for a new *Faculty Handbook*, and a number of newly created management practices and reorganizations.

1. Ad Hoc Faculty Handbook Revision Committee

Background

In 1999, the Senate Agenda Committee established a Faculty Handbook Revision Committee to update the *Faculty Handbook*. The Faculty Handbook Revision Committee grew out of a resolution passed by the Faculty Senate on May 3, 1999, that a committee be convened to rewrite the tenure and promotion sections of the *Faculty Handbook*. Subsequent discussions of the Agenda Committee with President Freeland led to agreement that this committee should review the entire *Handbook*.

In the Spring of 2001, the Faculty Handbook Revision Committee delivered a draft for a new *Faculty Handbook*. The draft was significantly different in format and content from the current operating *Faculty Handbook*. The 2000-01 Faculty Senate began deliberations on the new draft in the Spring quarter, but very serious concerns were raised about the draft both in the 2000-01 Faculty Senate and from the faculty generally. The 2000-01 year ended with the Senate deliberations unfinished on the draft for a new *Faculty Handbook*.

The *Faculty Handbook* is an extremely important document addressing many legal issues, contractual obligations, property rights, and due processes. It is vital for the faculty that these not be compromised, eroded, or unwittingly changed in any way. Given the importance and complexity of the draft for a new *Faculty Handbook*, and the extensive concerns raised with it, the 2001-02 Senate Agenda Committee decided to suspend further Faculty Senate discussions on the draft and to proceed in the interim by referring the draft to a new committee - the *Ad Hoc* Faculty Handbook Review Committee. The purpose of this Committee was to prepare a report that would facilitate an eventual Faculty Senate deliberation leading to a new *Faculty Handbook*.

Charge

The Senate Agenda Committee asked the 2001-02 *Ad Hoc* Faculty Handbook Review Committee to carefully evaluate the draft of the new *Faculty Handbook* (excluding the sections already acted on by the Senate) to ensure that the integrity and substance of the current operating *Handbook* and *Operations Manual*, including any related changes subsequently approved by the Faculty Senate, was maintained, and to present a report that would facilitate a productive discussion in the Faculty Senate on this issue. The report was to address, but was not confined to, the following issues:

- a) The identification of all substantive changes in material, either by addition or by deletion, not covered in the current *Faculty Handbook* and *Operations Manual*, but which has been approved by the Faculty Senate or promulgated by the Administration (with dates and details of these actions where possible).

- b) The identification of all other changes in material, either by additions or deletion, not covered in the current *Faculty Handbook* and *Operations Manual*.
- c) Within the items covered in (b), the identification of all material that might impact the collective faculty interests, and/or the integrity of the current operating *Faculty Handbook* and *Operations Manual*.
- d) Make recommendations for Faculty Senate action on any or all of the above.
- e) Make a recommendation on whether or not the current practice should be continued of having material germane to faculty interest contained in a separate *Faculty Handbook* and *Operations Manual*.

The Committee was asked to present its recommendations on these matters by no later than January 25, 2002.

The Interim Committee Report is available at www.facultysenate@neu.edu under the archives section. The report was received sufficiently late in the 2001-02 year that no Senate action was able to be taken.

2. Ad Hoc Institutional Management Practices Committee

Background and Charge

Over the past four years, Northeastern has instituted a number of management practices and reorganized a number of administrative units in order to better serve the university community. In many cases these changes have directly affected the working environment for faculty and staff, and the educational environment for students. An environment that supports the creative and productive activities of the faculty and that maximizes the duty cycle for these activities is essential for a University aspiring to top-100 status. Similarly, an environment that supports students needs and minimizes bureaucratic downtime is essential to securing retention and graduation rates consistent with a top-100 status.

Accordingly, the Senate Agenda Committee created the *Ad Hoc* Committee on Institutional Management Practices and asked it to investigate the impact of these institutional changes from the point of view of the University's client populations, particularly faculty and students, to determine the efficacy of these changes and, where necessary, recommend change for improvement.

The Committee was asked to present its report to the Senate Agenda Committee by no later than March 15, 2002.

The Committee Report is expected in the Fall quarter, 2002.

IV. OTHER SENATE AGENDA COMMITTEE ACTIONS

1. Standing Committee on Athletics Charge

- a) To investigate the differences between GPAs for NCAA eligibility and GPAs for progress towards a degree at Northeastern.
- b) To examine the impact of Academic Probation on student participation.
- c) To suggest remedies, if needed, for the above, keeping in mind that student athletes cannot be treated differently than the rest of the student body.

The Committee was asked to present its report on this charge to the Senate Agenda Committee by no later than February 15, 2002.

The Committee Report is expected in the Fall quarter, 2002.

2. New Faculty Senate Website

A primary focus for the Senate Agenda Committee was an improvement in communications with the faculty. To this end, SAC worked with the EdTech Center to establish a new Faculty Senate website, which came on line in May 2002 at www.facultysenate@neu.edu. The new website has archive, website search, faculty poll, and faculty interactive discussion features as well as a full listing of agendas, minutes, committees, reports and the like.

V. COMMITTEES: MEMBERSHIP AND OUTCOMES

1. Senate Standing Committees

Academic Policy Committee

Susan G. Powers-Lee, Chair (Biology)
Dorett M. Hope (Nursing)
Michael R. Lipton (Philosophy & Religion)
Mohamad Metghalchi (MIME)
Robert F. Young (Marketing)

The Committee Report is available at www.facultysenate@neu.edu under the archives section. Resolution adopted by the Senate and subsequent action are given in Section VI, resolution #37. Time constraints prevented completion of Senate consideration of the report; consideration will be continued in 2002-03.

Committee on Athletics

Arvin Grabel, Chair (Electrical & Computer Engineering)
Gilda A. Barabino (Vice Provost, Undergraduate Education)
Robert S. Curtin (Director, Physical Education and Dance)
Joseph W. Meador (Finance)
Wallace W. Sherwood (Enrollment and Admissions Policy Committee Liaison)
David B. Thornton (Systems Manager, Registrar's Office)

The Committee Report is expected in the Fall quarter, 2002

Enrollment and Admissions Policy Committee

Kostia Bergman, Chair (Biology)
Norman R. Boisse (Pharmaceutical. Sciences)
Jeffrey A. Hopwood (Electrical & Computer Engineering)
Philomena V. Mantella (Vice President, Enrollment Management)
Wallace W. Sherwood (Criminal Justice)
Timothy J. Rupert (Accounting)

The Committee Reports are available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions 5 and 38.

Faculty Development Committee

Stuart S. Peterfreund, Chair (English)
 Thomas A. Barnes (Cardiopulmonary Sciences)
 Janet L. Bobcean (Theatre)
 Jacqueline A. Isaacs (MIME)
 Edward G. Wertheim (CBA, HRM)

The Committee Reports are available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions #7, 8, 10, 11, 12, 27, 28, and 29.

Financial Affairs Committee

Jeffery A. Born, Chair (Finance)
 Kenneth P. Baclawski (Computer Science)
 Michael T. Vaughn (Physics)
 Bruce A. Wallin (Political Science)
 Ronald J. Willey (Chemical Engineering)

The Committee Report on Charge 1 is available at www.facultysenate@neu.edu under the archives section. Resolutions adopted by the Senate and subsequent actions are given in Section VI, resolutions # 1, 2 and 3. The work on Charge 2 was ongoing at the end 2001-02.

2. Ad Hoc Senate Committees

Ad Hoc Committee on Athletics

Gregory H. Wassall, Chair (Economics)
 Richard A. Katula (Communication Studies)
 Bahram Shafai (Electrical & Computer Engineering)
 Michael G. Turner (Criminal Justice)
 William E. Wray (Cooperative Education, Arts and Sciences)
 Ian J. McCaw (Director, Athletics)

The Committee Report expected in the Fall quarter, 2002.

Ad Hoc Faculty Handbook Review Committee

Charles H. Ellis, Jr., Chair (Biology)
 William F. Crittenden (General Management)
 Thomas A. Barnes (Cardiopulmonary Sciences)
 Arvin Grabel (Electrical and Computer Engineering.)
 Stephen M. Kane (Cooperative Education, Engineering)
 Anthony Iarrobino (Mathematics)

Wallace W. Sherwood (Criminal Justice)
Michael T. Vaughn (Physics)

The Interim Committee Report is available at www.facultysenate@neu.edu under the archives section. Deliberations on the report are expected to commence in the Fall quarter, 2002.

***Ad Hoc* Committee on Institutional Management Practices**

Gerald H. Herman, Chair (History)
Jane Aroian (Nursing)
Joseph Ayers (Biology)
Barry Bluestone (Sociology and Anthropology)
Paul C. Champion (Physics)
Stephen W. McKnight (Electrical and Computer Engineering)

The Committee Report is expected in the Fall quarter, 2002.

3. Administrator Oversight Evaluation and Evaluation Committees

Administrator Evaluation Oversight Committee

Gerald H. Herman, Chair (History)
Gerald L. Bursey (Political Science)
Agnes H. Chan (Assoc. Dean, Computer Science)
Arvin Grabel (Electrical and Computer Engineering)
Malcolm D. Hill (Assoc. Dean, CAS)

Committee to Evaluate Leonard Buckle and Suzann Buckle-Thomas, Co-Directors, Law, Policy & Society

Judith A. Hall, Chair (Psychology)
Jeffrey Burds (History)
William D. Kay (Political Science)
Thomas H. Koenig (Sociology and Anthropology)
Gregory H. Wassall (Economics)

Outcome: report released 23 September 2002.

Committee to Evaluate John Cipolla, Chair, MIME

Malcolm D. Hill, Chair (Associate Dean, CAS)
Jeffery A. Born (Finance)
Stephen W. McKnight (Electrical and Computer Engineering)
Albert Sacco, Jr. (Chemical Engineering)
George H. Thrush (Art & Architecture)

Outcome: in progress.

Committee to Evaluate Larry Finkelstein, Dean, College of Computer Science

Glenn C. Pierce, Chair (Criminal Justice)

Edwin C. Andrews (Art & Arch.)
 Roger W. Giese (Pharmaceutical Sciences)
 Miriam E. Leeser (Electrical and Computer Engineering)
 Diane L. Tsoulas (Law)

Outcome: report released 23 September 2002.

Committee to Evaluate Jack Greene, Dean, College of Criminal Justice

Michael C. Tolley, Chair (Political Science)
 Neal O. Alper (Economics)
 Peggy L. Fletcher (Associate Dean, CBA)
 Daniel J. Givelber (Law)
 Lula E. Petty-Edwards (Director, African-American Institute)

Outcome: report released 10 October 2001.

Committee to Evaluate James R. Stellar, Dean, College of Arts and Sciences

Dana H. Brooks, Chair (Electrical and Computer Engineering)
 Marilyn A. Cairns (Cardiopulmonary and Exercise Sciences)
 Suzanne Greenberg (Director, Physician Assistant Program)
 Anthony N. Pirri (Director, Division of Technology Transfer)
 Ravi Ramamurti (General Management)

Outcome: report released 6 March 2002.

Committee to Evaluate Stephen Zoloth, Dean, Bouvé College of Health Sciences

Robert P. Futrelle, Chair (Computer Science)
 Susan M. Asai (Music)
 Charles H. Ellis, Jr. (Biology)
 Jacqueline A. Isaacs (MIME)
 Carl W. Nelson (General Management)

Outcome: report released 23 September 2002.

4. Search Committees

African-American Studies Chair (Internal) Search Committee (2001-02)

Robert L. Hall, Chair (African-American Studies, History)
 John G. Flym (Law)
 James W. Fraser (Dean, School of Education)
 Jordan Gebre-Mehdin (African-American Studies)
 William C. Lowe (African-American Studies, Music)

Outcome: Professor **Kwamina Panford**, Northeastern University, appointed.

Civil and Environmental Engineering Chair (External) Search Committee (2001-02)

David E. Langseth, Chair (Civil Engineering)
 Bill C. Giessen (Chemistry)
 Fabrizio Lombardi (Electrical & Computer Engineering)
 Sara J. Wadia-Fascetti (Civil Engineering)
 Mishac K. Yegian (Civil Engineering)

Outcome: Professor **Peter G. Furth**, Northeastern University, appointed.

Journalism Director (External) Search Committee (2000-02)

Charles Fountain, Chair (Journalism)
 William Kirtz (Journalism)
 Sheila M. Puffer (Human Resources Management)
 Stuart S. Peterfreund (English)
 Alan Schroeder (Journalism)

Outcome: **Steven D. Burgard**, Los Angeles Times, appointed.

Law School Dean (External) Search Committee (2001-02)

Daniel J. Givelber, Chair (Law)
 Patricia M. Illingworth (Philosophy and Religion)
 James V. Rowan (Law)
 Jane L. Scarborough (Law)
 Simon I. Singer (Criminal Justice)
 Janet L. Smith (Trustee and Alumna)
 Diane L. Tsoulas (Associate Dean, Law)
 Lucy A. Williams (Law)
 Mishac K. Yegian, (Civil & Environmental Engineering)

Student Representation

Ms. Katherine F. Grainger, School of Law
 Mr. David J. Gomes, School of Law

Provost Office Liaison:

Dean Jack R. Greene, College of Criminal Justice (non-voting)

Outcome: **Emily A. Spieler**, J.D., Hale J. and Roscoe P. Posten Professor of Law, College of Law, University of West Virginia University, appointed.

Nursing Dean (External) Search Committee (2000-02)

Elizabeth P. Howard, Chair (Nursing)
 Mary B. Ballou (Counseling and Applied Psychology)
 Geoffrey Davies (Chemistry)
 Rhonda Board (Nursing)
 Ms. Patricia A. Kiladis (Clinical Specialist)
 Patricia M. Mesurvey (Non-voting Administrative Member appointed by the President)
 Susan J. Roberts (Nursing)
 Gerald E. Schumacher (Pharmacy Practice)

Outcome: **Nancy Hoffart** PhD, R.N., Assistant Dean, School of Nursing, University of Kansas Medical Center, appointed.

Pharmacy Practice Chair (External) Search Committee (2000-02)

Robert J. Cersosimo, Chair (Pharmacy Practice)

Mansoor M. Amiji (Pharmaceutical Sciences)

Judith Barr (Pharmacy Practice)

Marcia Lynch (Nursing)

Jennifer M. Sickels (Clinical Specialist, Pharmacy Practice)

Robert W. Sikes (Physical Therapy)

Outcome: **John R. Reynolds**, PharmD., Professor and former Dean of Clinical Pharmacy, Massachusetts College of Pharmacy, appointed.

Philosophy and Religion Chair Search Committee (2001-02)

William J. DeAngelis, Chair (Philosophy and Religion)

Stephen G. Harkins (Psychology)

Michael R. Lipton (Philosophy and Religion)

Jane L. Scarborough (Law)

Susan Setta (Philosophy and Religion)

Outcome: pending.

Provost (External) Search Committee (2001-02)

Wesley W. Marple, Jr., Chair (Finance and Insurance)

Gilda A. Barabino (Vice Provost, Undergraduate Education)

Clare Dalton (Law)

Erin P. Dayharsh (President, Student Government Association)

Harriet J. Fell (Computer Science)

James A. Fox (Criminal Justice)

David J. Gomes (VP Academic Affairs, Graduate Professional Students Association)

Daryl A. Hellman (Economics)

Philomena V. Mantella, (Vice President for Enrollment Management)

Jorge V. Jose (Physics)

Albert Sacco, Jr. (Chemical Engineering)

Robert R. Tillman (Cooperative Education, Engineering)

Stephen R. Zoloth (Dean, Bouvé College of Health Sciences)

Outcome: **Ahmed Abdelal**, PhD, Dean of the College of Arts and Sciences, Georgia State University, appointed.

Visual Studies Chair (External) Search Committee (2001-2)

Julie M. Curtis, Chair (Art and Architecture)

Neal Rantoul (Art and Architecture)

Bruce E. Ronkin (Music)

Gerald E. Schumacher (Pharmacy Practice)

Thomas J. Starr (Art and Architecture)

Outcome: search failed – finalist withdrew.

5. Ad Hoc Mediation Committees

One grievance was filed during 2001-02, but no *Ad Hoc* Mediation Committee was established.

6. University Committees

Klein University Lectureship Committee

Robert P. Lowndes, Chair (Physics)
Roger W. Giese (Pharmaceutical Sciences)
Coleen C. Pantalone (Executive Vice Provost)

Outcome: Professor Arun Bansil, Department of Physics, selected as 2002 Klein University Lecturer.

Library Advisory Committee

Mansoor M. Amiji (Pharmaceutical Sciences)
Donna M. Bishop (Criminal Justice)
David Boyd (CBA, HRM)
John Casey (Computer Science)
William H. Detrich (Biology)
William Kirtz (Journalism)
Jacqueline A. Isaacs (MIME)

Committee on Responsibility Center Management

Robert P. Lowndes, Co-Chair (Physics)
Laurence F. Mucciolo, Co-Chair (Sr. Vice President, Administration and Finance)
Kenneth P. Baclawski (Computer Science)
Jeffery A. Born (Finance)
Michael T. Vaughn (Physics)
Bruce A. Wallin (Political Science)
Ronald J. Willey (Chemical Engineering)
Allen L. Soyster (Dean, Engineering)
Ira R. Weiss (Dean, CBA)
William E. Kneeland, Jr. (Controller)
Patricia M. Meservey (Vice Provost)
Samuel B. Solomon (Budget Director)

Outcome: work continuing

University Technology Council

Joseph Ayers (Biology)
Gerald H. Herman (History)
Robert P. Lowndes (*ex officio* Faculty Senate, Physics)
A. Bruce McDonald (Electrical & Computer Engineering)
Richard Rasala (Computer Science)
Marius M. Solomon (Management Science)

VI. RESOLUTIONS AND OUTCOMES

10/29/01 0102-01. Financial Affairs Committee – 2002-03 Merit Pool:

BE IT RESOLVED that the Faculty Senate supports the recommendation of the Financial Affairs Committee to seek a 5% merit raise for the 2002-03 academic year based on the expectation of 3% inflation, plus the need for an extra 2% to provide real salary increases for faculty. (30-0-0)

Action by President: Informational, no action required. Acknowledged by President 11/07/01. Per Board Secretary, Trustee approval not required, “except as part of normal budget approval process.”

10/29/01 0102-02. Financial Affairs Committee – 2002-05 Equity Pools:

BE IT RESOLVED that, in view of the significant salary shortfall that has developed over the last decade between NU and the average of national category I: private universities, the Faculty Senate supports the recommendation of the Financial Affairs Committee to urge the President and the Board of Trustees to adopt a compensation policy that will move the University to average salary levels at or above those of national category I: private universities. To this end we propose that there be a broadly-based equity raise pool of at least \$2 million for each of the next three academic years. (30-0-1)

Action by President: Informational, no action required. Acknowledged by President 11/07/01. Per Board Secretary, Trustee approval not required.

10/29/01 0102-03. Financial Affairs Committee – Discontinuation Of Bonus Plan:

BE IT RESOLVED that the Faculty Senate supports the recommendation of the Financial Affairs Committee to urge the President to discontinue the bonus plan for faculty and to use these funds for raises in base salaries. (27-2-2)

Action by President: Informational, no action required. Acknowledged by President 11/07/01. Per Board Secretary, Trustee approval not required.

10/29/01 0102-04. Department of Art and Architecture Restructuring:

BE IT RESOLVED that the Faculty Senate approve the recommendation to divide the Department of Art and Architecture into two separate units, the Department of Architecture and the Department of Visual Arts, as approved by the Arts and Sciences College Council on 22 October 2001. (31-0-1)

Action by President: Approved 11/07/01. Approved by Trustees 11/16/01.

12/10/01 0102-05. Enrollment and Admissions Policy Committee – Financial Aid:

BE IT RESOLVED that the Faculty Senate approve the recommendation of the 2001-2002 Enrollment and Admissions Policy Committee to allow students a maximum of 11 quarters or 8 semesters of financial aid for any pattern of attendance approved by their academic unit. (32-0-0)

Action by President: Informational, no action required. Acknowledged by President on 1/13/02 with the following comment: "On a trial basis we have allowed the Fall 2001 freshmen who have received 5 year awards to use up to 3 terms of aid during the fall through spring quarters of 2002-2003. We will want to assess the outcome of this practice and then make a decision as to whether to continue the policy and, if so, how it might work under a semester calendar." Per Board Secretary, Trustee approval not required.

12/10/01 0102-06. Addition to Conflict of Interest and Commitment Policy:

BE IT RESOLVED that the Faculty Senate approves the following addition to the Conflict of Interest and Commitment Policy:

III.D.5.b.6) Receipt by you or any member of your family of a single gift or multiple gifts with a cumulative value in excess of \$100 from a current or prospective University vendor, service provider, student or any third party who is seeking some benefit from the University? (Gifts include, but are not limited to, meals, entertainment, travel, and tickets to sporting and other events. Examination copies of textbooks and similar materials given to faculty are not considered gifts.) (32-0-2)

Action by President: Approved 1/13/02. Per Board Secretary, Trustee approval not required.

1/07/02 0102-07. Faculty Development Committee – Faculty Development Funding Resolution #1:

BE IT RESOLVED THAT the Office of the Provost work with the six Day Colleges and the Division of Cooperative Education to ensure that each of those units is able to put on budget at least \$1.5K in faculty development funds for each member of the professoriate by no later than academic year 2003-2004. (20-3-6)

Action by President: Informational, no action required. Acknowledged by President 8/30/02: "I fully endorse the spirit of this, assuming that Deans would exercise discretion with respect to individual allocations. Annual budget allocations obviously subject to annual priority setting process." Per Board Secretary, Trustee approval not required.

1/07/02 0102-08. Faculty Development Committee – Faculty Development Funding Resolution #2:

BE IT FURTHER RESOLVED THAT the means of disbursing these funds be left to the discretion of the individual colleges and that it be the responsibility of the deans of the colleges to communicate to faculty the amount and the methods of distribution. (29-0-0)

Action by President: Informational, no action required. Acknowledged by President 8/30/02: "I welcome the advice of the Senate on this, though it is not a matter of academic policy." Per Board Secretary, Trustee approval not required.

2/25/02 0102-09. Provost Restructuring:

WHEREAS, the Faculty Handbook declares (Section I A1) that "...the Faculty Senate which, together with the Administration of the University, has the responsibility of maintaining and improving the academic standards of the University and making the functioning of the University more effective and harmonious"; and

WHEREAS, the Provost as the Senior Vice President for Academic Affairs and the Vice President for Enrollment Management play critical roles in shaping these academic standards;

BE IT RESOLVED that the Faculty Senate express its deep concern about the process and timing of the proposed restructuring of the Provost position, and respectfully request that the President and the Board of Trustees postpone any further action on this proposed restructuring so that the merits of the proposal can be fully assessed by the students, the faculty, and the Administration. (16-9)

Action by President: Informational, no action required. Acknowledged by President 3/18/02. Per Board Secretary, Trustee approval not required.

4/08/02 0102-10. Faculty Development Committee – TCEP Resolution #1:

BE IT RESOLVED that the Faculty Senate recommends the adoption of the University of Washington's Instructional Assessment System (IAS) for a period of five years, from the summer term of 2002 until the spring term of 2007. (29-0)

Action by President: Approved 5/08/02. Per Board Secretary, Trustee approval not required.

4/08/02 0102-11. Faculty Development Committee – TCEP Resolution #2:

BE IT FURTHER RESOLVED that all *Faculty Handbook* provisions and regulations currently applicable to the use of TCEP in matters of tenure, promotion, and merit review be made applicable to IAS when that system comes on line. (29-0)

Action by President: Approved 5/08/02. Per Board Secretary, Trustee approval not required.

4/08/02 0102-12. Faculty Development Committee - TCEP Resolution #3:

BE IT FURTHER RESOLVED that the use of IAS be assessed by the Director of CEUT and the Director of Assessment or their designees in consultation with the Senate Agenda Committee and the Student Government Association through the spring term of 2004 to determine the overall accuracy, fairness, usefulness, and the general acceptability of the system. The results of this assessment shall be communicated to the Senate Agenda Committee and the Student Government Association by the end of the fall term of 2004. The purpose of the assessment shall be to determine whether to continue using IAS beyond the spring term of 2007, or whether Northeastern should begin developing its own teacher-course evaluation system, to be tested and in place by the summer term of 2007. (29-0)

Action by President: Approved 5/08/02. Per Board Secretary, Trustee approval not required.

4/08/02 0102-13. New Process for Reviewing and Approving Graduate Certificate Programs:

BE IT RESOLVED that the Faculty Senate approve the new process for reviewing and approving non-degree and graduate certificate programs as approved unanimously by the Graduate Council on 18 January 2002. (27-0)

Action by President: Approved 5/08/02. Per Board Secretary, Trustee approval not required.

4/15/02 0102-14. Semester Conversion Resolution #1: Graduation Requirements:

WHEREAS

The Cipolla Committee surveyed other schools to determine usual credit hour requirements and examined federal guidelines for financial aid in recommending semester credit hour requirements and

WHEREAS

We have as an institution publicly stated for many years that one quarter credit hour is equal to .75 semester credit hour,

BE IT RESOLVED THAT:

Full-time undergraduate:

- minimum of *128 semester hours* (176 QH) to graduate with a bachelor's degree.
- minimum of *64 semester hours* (87 QH) to graduate with an associate's degree.
- student must be in residence for 32 (48 QH) *of the last 40 semester hours* (a minimum of three full-time quarters at Northeastern immediately preceding graduation).
- credits are valid for ten years (Courses taken more than ten years prior to Northeastern enrollment, or reinstatement to the University, will be reviewed for applicability to a degree program by the appropriate curriculum committee).

Lowell Institute:

- minimum of *128 semester hours* (176 QH) to graduate with a bachelor's degree.
- minimum of *64 semester hours* (87 QH) to graduate with an associate's degree.
- student must be in residence for 32 (48 QH) *of the last 40 semester hours* (a minimum of three full-time quarters at Northeastern immediately preceding graduation).
- credits are valid for ten years (Courses taken more than ten years prior to Northeastern enrollment, or reinstatement to the University, will be reviewed for applicability to a degree program by the appropriate curriculum committee).

University College:

- minimum of *120 semester hours* (174 QH) to graduate with a bachelor's degree.
- minimum of *60 semester hours* (87 QH) to graduate with an associate's degree.
- last *30 semester hours* (45 QH) must be completed at University College for the bachelor's degree.
- last *15 semester hours* (24 QH) must be completed at University College for the associate's degree.
- minimum of *9 semester hours* (12 QH) in the major concentration must be completed at University College for a bachelor's degree.
- minimum of *6 semester hours* (6 QH) in the major concentration must be completed at University College for an associate's degree.

- maximum of *6 semester hours* (9 QH) of transfer credit may apply to a certificate.
- maximum of *12 semester hours* (18 QH) of assessment of prior learning may be applied to either an associate's or a bachelor's degree.
- maximum of *8 semester hours* (12 QH) may be accepted from the Modern Language Proficiency Examination.

Graduate:

- minimum of *30 semester hours* (40 QH) to graduate with a master's degree.
- minimum of *24 semester hours* (40 QH) beyond the masters degree to earn a Certificate of Advanced Graduate Study.

Honors:

- full-time undergraduate: a student must complete *60 semester hours* (72 QH) in residence to be eligible for honors.
- part-time undergraduate: a student must complete *60 semester hours* (72 QH) in residence to graduate with honors.

Dual Major: A student earns a single degree and receives a single diploma. The curriculum is a combination of the two majors with a total credit-hour requirement of at least *128 semester hours* (176 QH) in the full-time undergraduate programs and at least *120 semester hours* (174 QH) in University College. (21-0-1)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

4/15/02 0102-15. Semester Conversion Resolution #2: Middler Year Writing:

WHEREAS

The English Department and the UCC recommend that the current full-time undergraduate English requirement be modified for the semester system to maintain the same contact time as in the quarter system but distributed equally between the freshman and middler years,

BE IT RESOLVED THAT:

Middler Year Writing should be taken after completing *56 semester hours* (80 QH). (20-0-2)

[Note: this new requirement is an equivalent amount of time spent on writing. However there is a shift to the upper level. The English Department argued that the Middler Writing should be retained.]

Action by President: Approved 8/30/02. Per Board Secretary, Trustee approval not required.

4/15/02 0102-16. Semester Conversion Resolution #3: Quarter References to Semester or Term:

WHEREAS

There are numerous places in the Graduate Council By-Laws and the University catalogues where the term "quarter" is used as a denoter of time with no impact on policy,

BE IT RESOLVED THAT:

All references to "quarter" as a time denoter be changed to "semester" or "term" if the reference included the School of Law in the Graduate By-Laws and the University catalogues. (20-0-1)

Action by President: Approved 8/30/02. Per Board Secretary, Trustee approval not required.

4/15/02 0102-17. Semester Conversion Resolution #4: 45-week Contracts:

BE IT RESOLVED THAT:

Faculty who have continuously held 45-week non-chair appointments will receive 2.5 semester appointments beginning in fall 2003. The faculty member's teaching, scholarship and service obligations to the University will normally encompass the fall and spring semesters and one summer term. (21-0-1)

Action by President: Not approved 11/21/02: "I believe that this should be treated as an administrative matter on a case-by-case basis. I accept the sense of the resolution that when there is a conversion of this nature, the basis of the conversion will be that 45-week, non-chair appointments will be considered as equivalent to 2.5 semester appointments beginning in Fall 2003." Per Board Secretary, Trustee approval not required.

4/15/02 0102-18. Semester Conversion Resolution #5: Summer Term Appointments:

BE IT RESOLVED THAT:

Add to section IV.D.2.a on p. 68 of the *Faculty Handbook*:

The normal summer term appointments (for extra compensation or for 2.5 semester faculty) for faculty begin on the Monday of the week in which the summer term classes begin. Such appointments end on the Friday of the week in which the summer term grades are due. (21-0-1)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

4/15/02 0102-19. Semester Conversion Resolution #6: Sabbatical Leaves:

BE IT RESOLVED THAT:

In section IV.D.2.a on p. 77 of the *Faculty Handbook*, replace

There are three types of sabbatical leaves open to all eligible faculty members.

with

There are two types of sabbatical leaves open to all faculty members with semester appointments. In making an application, faculty members must specify which plan they wish to follow. The two plans are: one semester with full salary or 2 semesters with one-

half salary. For two and one-half semester faculty, there will be an additional option of one semester and one summer term with two-thirds salary.

There are three types of sabbatical leaves open to faculty in the School of Law.... (21-0-1)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

4/15/02 0102-20. Semester Conversion Resolution #7: Credit Towards Tenure:

BE IT RESOLVED THAT:

For the purpose of tenure consideration, faculty who join the University on or after January 1 will not have that current academic year counted in the time toward tenure. (21-0-1)

Action by President: Not approved 11/21/02: "I have discussed resolution 0102-20 with the Senate Agenda Committee and Provost Abdelal. I am concerned that this resolution, as stated, would potentially give an unfair advantage to a tenure-track person hired after the normal start of the year since he or she would have, by the time of tenure consideration, more time at Northeastern to produce scholarship than someone hired at the beginning of the Fall term. I would like to suggest language that would be more in keeping with the language used when leaves are proposed by tenure-track faculty members, e.g.,

***"When a faculty member joins the University later than the start of the Fall term, there will be a determination by the Provost, with input from the Dean, as to whether or not that academic year will count toward tenure consideration. This determination will be made on an individual basis."* Per Board Secretary, Trustee approval not required.**

4/15/02 0102-21. Semester Conversion Resolution #8: Extra Term Teaching:

BE IT RESOLVED THAT:

In section IV.D.2.b on p. 70 of the *Faculty Handbook*, replace

No faculty member, however, can be employed to teach for four academic quarters in successive years, except under extraordinary circumstances, and then only if such employment is approved in advance by the Provost.

with

Faculty cannot be required to teach extra terms beyond those in their basic appointments. (21-0-1)

Action by President: No response as of 11/22/02.

4/22/02 0102-22. Semester Conversion Resolution #9: Faculty Reporting To Campus:

WHEREAS

Colleges, other than the School of Law, will operate on the semester system beginning fall 2003,

BE IT RESOLVED THAT:

In section IV.D.2.a on p. 68 of the *Faculty Handbook*, replace

Each Dean may require any member of the unit faculty to report one week before classes begin in the fall quarter and to be in actual attendance until all required grades have been properly submitted, except when an individual faculty contract provides for a specified exception.

with

Two semester (fall-spring) faculty appointments begin and faculty are expected to report on the Monday preceding the week in which fall semester classes begin and continue through the end of spring commencement. (29-0)

Action by President: Approved 5/21/02. Approved by Trustees 16/14/02.

4/22/02 0102-23. Semester Conversion Resolution #10: Spring Commencement:

BE IT RESOLVED THAT:

All faculty members will be expected to participate in spring commencement on a rotating basis, and in their department and college year-end celebratory activities. (28-1)

Action by President: Approved 8/30/02. Per Board Secretary, Trustee approval not required.

4/22/02 0101-24. Semester Conversion Resolution #11: Summer Teaching Compensation:

WHEREAS

Our goal as a University is to have comparable teaching throughout the year,

WHEREAS

Our goal as a University is to have comparable teaching throughout the year,

BE IT RESOLVED THAT:

In section IV.D.2.b on p. 70 of the *Faculty Handbook*, replace

If members of this group (Teaching Faculty) accept appointment for an additional six weeks they receive an extra payment of up to a maximum of 1/6 of their base salary. If employment is for the full summer term, the payment is equal to 1/3 of base salary.

with

Faculty on academic-year appointments who accept additional appointments for a summer term will receive payment at the rate of a minimum of 1/5 of their base salary for the first course, and 1/6 for each additional course. Faculty are expected to deliver the course and complete necessary advising and faculty service. (20-10)

Action by President: Not Approved 5/21/02 (received Senate Office 7/08/02).

4/22/02 0102-25. New University Policy on Misconduct in Scholarship and Research:

BE IT RESOLVED That the Faculty Senate approve the proposed policy on “Misconduct in Scholarship and Research,” as approved by the University Research Council on 4 April 2002. (29-0)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

4/29/02 0102-26. Department Name Change – Chemistry to Chemistry and Chemical Biology:

BE IT RESOLVED THAT the Faculty Senate approve the proposal to change the name of the Department of Chemistry to the Department of Chemistry and Chemical Biology, as approved by the College of Arts and Sciences on 4 March 2002. (19-0)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

5/06/02 0102-27. Faculty Development Committee – Faculty Development Funding Resolution #3:

BE IT FURTHER RESOLVED THAT the Faculty Senate urges the University as a matter of high priority to find ways to support faculty development funding as quickly as possible at an annual support level of at least \$2K per tenured or tenure-track faculty member—\$1.1M, all told—apportioned on the same percentage basis on which the \$396K currently on budget is apportioned. (29-2)

Action by President: Informational, no action required. Acknowledged by President 8/30/02: "I welcome the advice of the Senate on this, though it is not a matter of academic policy." Per Board Secretary, Trustee approval not required.

5/06/02 0102-28. Faculty Development Committee - Faculty Development Funding Resolution #4:

BE IT FURTHER RESOLVED that balances remaining at the end of the award period and the end of the fiscal year may be carried over by the awardee for one fiscal year in the budget center to which it was disbursed. (35-0)

Action by President: Informational, no action required. Acknowledged by President 8/30/02: "I welcome the advice of the Senate on this, though it is not a matter of academic policy." Per Board Secretary, Trustee approval not required.

5/06/02 0102-29. Faculty Development Committee - Faculty Development Funding Resolution #5:

It is the Sense of the Senate that the Provost request that the Deans of the six day colleges, the Vice President of Cooperative Education, and the Dean of University College look into and report back to the Senate Agenda Committee (SAC) by October 15, 2002 on the development needs of non-professorial faculty and graduate students. The SAC will then, in turn, appoint a committee, including representatives from these groups, to consider these reports and, if appropriate, to frame resolutions aimed at securing adequate levels of development support for non-professorial faculty and graduate students. (32-0)

Action by President: Informational, no action required. Acknowledged by President 8/30/02: "I welcome the advice of the Senate on this, though it is not a matter of academic policy." Per Board Secretary, Trustee approval not required.

5/13/02 0102-30. Degree-Granting Authority for University College:

WHEREAS,

- there are significant differences in the educational needs of the part-time evening student population and the day college student populations,
- there are many degrees currently offered through University College that do not have a day college counterpart,
- there are market opportunities that cannot be addressed under our current governance processes (i.e., restrictions of AACSB),
- University College would follow the same degree approval process as the other colleges, and
- the long-term contribution of University College may be advanced through these changes.

BE IT RESOLVED That University College is authorized to offer associate, bachelor and masters degree programs as an independent college when the college that currently holds degree-granting authority agrees to relinquish its authority.

BE IT FURTHER RESOLVED That, where a degree is in a curricular area offered in a day college, there shall be consultation between University College and the day college.

BE IT FURTHER RESOLVED That for new associate, bachelor and masters degree programs proposed by University College, all such programs must follow the University's normal approval process, including approval in the University Undergraduate Curriculum Committee or the Graduate Council and the Faculty Senate.

BE IT FURTHER RESOLVED That, after its third year of operation, a Senate committee be empanelled to review the structure of University College, paying particular attention to its faculty appointment and curricular approval regulations. (29-0-2)

Action by President: Approved 5/21/02. Approved by Trustees 6/14/02.

5/20/02 0102-31. Semester Conversion Resolution #12A – 12-Sequence Schedule Proposal – Passed in Spirit; Revised and Passed 6/03/02 as Resolution 0102-34:

WHEREAS the current 10-sequence schedule creates scheduling conflicts for students between two-day a week and three-day a week classes, and

WHEREAS the University has an acute shortage of classrooms that is expected to persist,

BE IT RESOLVED That the Faculty Senate approves the proposal to implement this 12-Sequence Schedule as the University converts to semesters in Fall 2003.

BE IT FURTHER RESOLVED That during the 2005-2006 academic year a Senate committee be established, with representation from the Provost Office, Enrollment Management, the University Registrar, and the Student Government Association, to evaluate the academic and space utilization effectiveness of the scheduling pattern adopted

as part of the semester conversion. It shall make its report and recommendations to the Senate during the 2006-2007 academic year. (19-12-1)

Action by President: Not sent, pending revision. See Resolution #0102-34.

5/20/02 0102-32. Proposed Ph.D. in Applied Economics:

BE IT RESOLVED That the Faculty Senate approve the proposed Ph.D. program in Applied Economics, as approved by the College of Arts and Sciences College Council on 14 January 2002. (25-0-6)

Action by President: Approved “subject to information on 2 new hires” 5/21/02. Approved by Trustees 6/14/02.

5/20/02 0102-33. Proposal to rename the BSBA degrees offered by University College in conjunction with College of Business Administration as BS degrees:

WHEREAS

- the intent is to offer separate University College business degree programs
- the details of implementing this separation need to be refined
- new UC students who wish to matriculate into a bachelor's level business degree will need to be entered into non-AACSB accredited business programs,

BE IT RESOLVED that all the programs in University College currently called BSBA (Bachelor of Science in Business Administration) be established as BSMS (Bachelor of Science in Management Studies) programs with specification and assigned different major codes for each concentration. These include the BSBA Accounting, BSBA Finance, BSBA Management, BSBA Management Information Systems, BSBA Marketing, BSBA E-Commerce, BSBA Accounting/Finance, BSBA Management/Marketing, and BSBA Management/MIS programs.

BE IT FURTHER RESOLVED that oversight for these programs will remain with the College of Business Administration until such time as it relinquishes its governing authority to University College. (31-0-0)

Action by President: Approved 5/22/02. Approved by Trustees “with modification: Passed subject to favorable action by the AACSB re: accreditation guidelines,” 6/14/02.

6/03/02 0102-34. Semester Conversion Resolution #12B – 12-Sequence Schedule (0102-31 Revised):

WHEREAS the Faculty Senate has approved the so-called alternative 12-sequence schedule for the semester conversion,

AND WHEREAS this has since been modified to interchange sequence 5 with sequence F and the Thursday sequence A,

BE IT RESOLVED That the Faculty Senate now approve the interchange of the Thursday Activities Period and the Thursday sequence A class so that the latter will commence at 11:45 a.m. and the Activities Period will commence at 2:50 p.m. (34-0-1)

Action by President: Approved 10/28/02 (received Senate Office 11/22/02). Per Board Secretary, Trustee approval not required.

6/03/02 0102-35. College of Computer Science Name Change:

BE IT RESOLVED That the Faculty Senate approves the proposal to change the name of the College of Computer Science to the College of Computer and Information Science. (34-0-1)

Action by President: Approved 6/14/02. Approved by Trustees 6/14/02.

6/03/02 0102-36. Provost Evaluation:

BE IT RESOLVED That the Faculty Senate recommends that the Provost be henceforth added to the list of academic administrators who are periodically evaluated by the Faculty Senate following the administrator evaluation procedures first approved on 21 October 1991, and subsequently revised and amended.

BE IT FURTHER RESOLVED That such evaluation will be conducted on three-year cycles, or less if requested by the President, and be under the general oversight of the Administrator Evaluation Oversight Committee.

BE IT FURTHER RESOLVED That the report arising from the evaluation, expunged of identifying references to the originator of a specific comment(s) and of personal references, shall be sent to the President and a copy shall be made available for review at the Faculty Senate Office to all full-time members of the faculty. (33-0-0)

Action by President: Approved 11/21/02. Per Board Secretary, Trustee approval not required.

6/03/02 0102-37. Academic Policy Committee– Honors Program Resolution #1:

BE IT RESOLVED That the Faculty Senate approves the recommendation of the 2001-2002 Academic Policy Committee to structure the Honors Program with two levels of activity whereby (a) Honors Course Distinction requires completion of six 4-sh courses, two of which must be HNR courses that also provide release from college and/or major requirements and (b) College Honors Project Distinction requires completion of a college-specific 8-sh thesis, project or course-based option.

BE IT FURTHER RESOLVED That the Faculty Senate recommends that the Provost work with the Honors Program Director and the Deans of the six Day Colleges to ensure that each of those units is able to provide sufficient compensation for faculty and departments for their participation in the Honors Program to support the level of commitment and delivery of services required to operate an optimal Honors Program. (27-1-4)

Action by President: Not approved 11//21/02. "I feel that Provost Abdelal should have an opportunity to study and make recommendations about the Honors program." Per Board Secretary, Trustee approval not required.

6/03/02 0102-38. Enrollment and Admissions Policy Committee – Four-year Coop Option:

BE IT RESOLVED That each Baccalaureate program, in addition to the normal five-year Coop degree; will offer a four-year option including some Coop experiential learning.

BE IT FURTHER RESOLVED That the eligibility requirements will be clearly stated so that the program can be explicitly marketed. (20-3-6)

Action by President: Approved 10/28/02. Per Board Secretary, Trustee approval not required.

6/03/02 0102-39. Semester Conversion Resolution #13 – Course Withdrawals for all Students (except Law) in the Full-time Day Undergraduate Colleges and in the Graduate Schools connected to them:

BE IT RESOLVED That the following policies be adopted for course withdrawal:

In full semesters:

Withdrawal from a course or courses through the end of the 3rd week: no record on the transcript;

Withdrawal from the 4th week through the 11th week: W posted to the transcript.

In half semesters:

Withdrawal from a course or courses through the end of the 2nd week: no record on the transcript;

Withdrawal from the 3rd week through the 5th week: W posted to the transcript. (24-0-0)

Action by President: Approved 10/28/02. Per Board Secretary, Trustee approval not required.

6/03/02 0102-40. Semester Conversion Resolution #14 – Course Withdrawals in University College and the Lowell Institute School:

BE IT RESOLVED That the following policies be adopted for course withdrawal:

In full semesters:

Withdrawal from a course or courses through the end of the 3rd week: no record on the transcript;

Withdrawal from the 4th week through the 13th week: W posted to the transcript.

In half semesters:

Withdrawal from a course or courses through the end of the 2nd week: no record on the transcript;

Withdrawal from the 3rd week through the 6th week: W posted to the transcript. (23-0-0)

Action by President: Approved with modification 10/28/02: "Because University College will not be going to semesters at this point, this resolution can only apply to the Lowell Institute." Per Board Secretary, Trustee approval not required.

6/03/02 0102-41. Semester Conversion Resolution #15 – Dual Majors, Double Majors, and Second Degrees

WHEREAS students express interest in double majors, double degrees, and second baccalaureates,

BE IT RESOLVED That the following definitions be adopted:

Dual major: A student may earn a dual major by completing all requirements for the dual major program as specified in the University Catalogue (Full-time Undergraduate, University College or Lowell Institute). Students completing a dual major receive one diploma. The dual major is noted on the transcript. When the two components of the dual major individually offer different degree designations (ex. BSBA vs. BS), the student will choose which degree designation will appear on the diploma.

Double major: A student may earn a double major by completing all requirements for both majors. Students completing a double major receive one diploma. The double major is noted on the transcript. When the two components of the double major individually offer different degree designations (ex. BSBA vs. BS), the student will choose which degree designation will appear on the diploma.

Double degree: To earn two degrees, a student must complete all the requirements for both degrees and must complete a minimum of 30 semester hours beyond the semester hour requirement (a minimum of 158 semester hours for the double degree). Two diplomas will be awarded and both degrees will be noted on the transcript.

Second baccalaureate: To earn a second baccalaureate, a student must complete all the requirements for the degree and must complete a minimum of 30 semester hours beyond the completion of the first baccalaureate. A second diploma will be awarded and the second baccalaureate will be noted on the transcript. (23-0-0)

Action by President: Approved 10/28/02 (received Senate Office 11/22/02). Per Board Secretary, Trustee approval not required.

6/03/02 0102-42. Semester Conversion Resolution #16 – Minimum Progression Standards

BE IT RESOLVED That the following minimum standards to remain in good academic standing as a matriculated undergraduate student in the day colleges be adopted:

- 1.800 cumulative QPA and 28 semester hours to attain sophomore standing
 - 2.000 cumulative QPA to remain in good academic standing thereafter.
- (25-0-0)

Action by President: Approved 10/28/02 (received Senate Office 11/22/02). Per Board Secretary, Trustee approval not required.

6/03/02 0102-43. Semester Conversion Resolution #17 – Graduate Programs, Full-time Status:

BE IT RESOLVED That a graduate student is considered a full-time student if enrolled in a minimum of eight (8) semester hours of credit for the semester. Students will only be considered full-time if they are continuously enrolled for a least two consecutive semesters annually. The following considerations also apply:

- a. Students for whom English is a second language, at the discretion of their department, will be considered full-time if they are enrolled in a minimum of three (3) courses or are carrying eight (8) semester hours of credit.
- b. Students who hold Stipended Graduate Assistantships will be considered full-time if enrolled for a minimum of six (6) semester hours of credit.
- c. Students who hold Northeastern University Tuition Assistantships (NUTA) will be considered full-time if enrolled for a minimum of six (6) semester hours of credit.
- d. Students enrolled in doctoral research are considered full-time.
- e. All graduate students who are in continuation status may be considered full-time at the discretion of their departments. It is ordinarily assumed that such student will be in residence, but exceptions are permissible.
- f. Students who are engaged in a "practicum" experience as part of their degree requirements may be considered full-time at the discretion of their departments.
- g. During the Summer Session, graduate students will be considered full-time if enrolled for a minimum of four (4) semester hours of credit. (24-0-0)

Action by President: Approved with modification 11/21/02: delete sentence "Students will only be considered full-time if they are continuously enrolled for at least two consecutive semesters annually." Per Board Secretary, Trustee approval not required.

6/03/02 0102-44. Semester Conversion Resolution #18 – Maximum Transfer Credit for Graduate Degree:

BE IT RESOLVED THAT a maximum of nine (9) semester or 12 quarter hours of credit obtained at another institution may be accepted towards a graduate degree. (24-0-0)

Action by President: Approved 11/21/02. Per Board Secretary, Trustee approval not required.

6/03/02 0102-45. Semester Conversion Resolution #19 – Special Student Status:

BE IT RESOLVED That the number of credits that may be earned by a student enrolled as a special student is at the discretion of each graduate school. However, a maximum of twelve (12) semester hours earned while enrolled in special student status may be applied to a degree program. (24-0-0)

Action by President: Approved 11/21/02. Per Board Secretary, Trustee approval not required.

6/03/02 0102-46. Semester Conversion Resolution #20 – Provisional Student Status:

BE IT RESOLVED THAT provisional students must obtain a 3.000 average in the first nine (9) semester hours of graduate courses in order to continue in the graduate program. Students may not earn more than nine (9) semester hours while enrolled in provisional status. At that point they must be reclassified as regular students or be denied further registration in the graduate program. Normally the nine (9) semester hours will be earned within a single academic year. (24-0-0)

Action by President: Approved with modification 11/21/02: " BE IT RESOLVED THAT provisional students must obtain a 3.000 average in the first eight (8) or nine (9) semester hours of graduate courses in order to continue in the graduate program.

Students may not earn more than nine (9) semester hours while enrolled in provisional status. At that point they must be reclassified as regular students or be denied further registration in the graduate program. Normally the nine (9) semester hours will be earned within a single academic year." Per Board Secretary, Trustee approval not required.

6/03/02

0102-47. Semester Conversion Resolution #21 – Acceptance of Undergraduate Courses for Graduate Credit:

BE IT RESOLVED THAT: Under no circumstances will lower division undergraduate coursework be accepted to meet the minimum of post-baccalaureate credits required for a given Master's degree. No more than 20% of total program credits may be assigned to upper level undergraduate course work to meet the minimum of 30 semester hour requirement for a given master's degree. (15-4-4)

Action by President: Approved 11/21/02. Per Board Secretary, Trustee approval not required.