

Northeastern University

Office of Environmental Health & Safety Standard Operating Procedures

Office of Environmental Health & Safety

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Standard Operating Procedures: Incubator Cleaning

Office of Environmental Health and Safety, Northeastern University

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Incubator Cleaning:

To be conducted monthly.

- 1. Remove all cultures to another CO2 incubator.
- 2. Unplug the incubator, and remove shelves, shelf holders, side panels, and water tray.
- 3. Place all removed components in the sink; wash inside of incubator with detergent solution, making an effort to reach all corners and crevices. Rinse with DI water.
- 4. Spray the inside of the incubator with 70% ethanol, restore heat, and allow to dry with door open.
- 5. Wash shelves, shelf holders, and panels with detergent solution, and spray with 70% ethanol.
- 6. Return panels and shelves to incubator.
- 7. Autoclave the water tray at 225°C for 25 minutes; refill with autoclaved DI water, adding 2% anti-fungal solution.
- 8. Close the door, restore CO2 supply.
- 9. Once back to temperature, return removed cultures.

Please sign and date below after cleaning.

Date	Name	Comments