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Faculty Senate meeting minutes: 01/07/2002

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TO: FACULTY SENATE
FROM: JOHN G. FLYM, SECRETARY, FACULTY SENATE
SUBJECT: MINUTES, 2001-2002 FACULTY SENATE, 7 JANUARY 2002

Present: (Professors) Aroian, Baclawski, Barnes, Bobcean, Boisse, Bruns, Flym, Giessen, Gilbert, Gilmore, Hall, Herman, Hope, Kane, Levine, Lowndes, Platt, Rotella, Rupert, Shafai, Sullivan, Vaughn, Wallin, Wertheim, Wray
(Administrators) Hall, Mantella, Meservey, Onan, Pendergast, Putnam, Rigg, Zoloth

Absent: (Professors) Fox, Kelleher, Metghalchi, Naylor, Powers-Lee, Willey
(Administrators) Greene, Pantalone

Convened by Provost Hall at 11:55 a.m.

I. **Minutes.** Consideration of the minutes of 10 December, which had just been distributed, was postponed. The minutes of 22 October were with the President for his review.

II. **SAC Report.** Professor Lowndes gave the following report.

A. **Meetings.**

SAC has met once since the last Senate meeting. Executive Vice Provost Pantalone attended part of that meeting to report on the semester conversion. Issues discussed were concerns about course sequences, and faculty summer teaching, among others.

The Financial Affairs Committee and the SAC Chair met once with President Freeland to advance the case for a significant salary merit raise and equity pool in line with the FAC report and the resolutions adopted by the Faculty Senate.

B. **Trustees.**

Following up on the recent SAC meeting with the Academic Policy Committee of the Board of Trustees, Trustee Michael Cronin, the Chair of the Committee, has indicated that SAC's request for a SAC/FAC meeting with the Financial Affairs Committee of the Board of Trustees has been passed on to that Committee. He also has indicated that the Academic Affairs Committee was open to SAC's suggestion of having more interactions with faculty governance, and that they are considering meeting with the SAC, or others, in connection with their final meeting in June.

C. **Committee on Responsibility Center Management.**

As announced earlier, SAC agreed to a suggestion by President Freeland that the charge on Responsibility Center Management originally given to the Financial Affairs Committee be addressed instead by an institution-wide committee with a mix of faculty and administrators. The charge remains the same. The membership of the expanded committee is:

Professor Kenneth P. Baclawski
Professor Jeffery A. Born
Professor Robert P. Lowndes (Co-chair)
Professor Michael T. Vaughn
Professor Bruce A. Wallin
Professor Ronald J. Willey
Dean Allen L. Soyster
Dean Ira R. Weiss
Controller William E. Kneeland, Jr.
Vice Provost Patricia M. Meservey
Senior Vice President Laurence F. Mucciolo (Co-chair)
Budget Director Samuel B. Solomon

D. Committee on Institutional Management Practices.

Professor Clare Dalton has resigned from the Committee on Institutional Management Practices in order to serve on the Ad Hoc Provost Selection Committee. Professor Joseph Ayers (Biology) and Trustee Professor Barry Bluestone (Sociology) have agreed to serve on the Committee in her place. The Committee has determined that it will focus its attention on two areas: the research operations under the direction of Vice Provost Hedlund and the information services operations under the direction of Vice President Weir.

E. African-American Studies Department Chair Selection Committee (internal).

The committee has been staffed and the search is under way. The members are:

Elected:

Professor Jordan Gebre-Medhin (AAS)
Professor Robert Hall (AAS, History), Committee Chair
Professor William Lowe (AAS, Music)

Appointed:

Professor John Flym (School of Law)
Dean James Fraser (School of Education)

Professor Platt will serve as the SAC Liaison.

F. Provost Selection Committee.

The Committee met a number of times before the break. The search-consulting firm of Baker-Parker Associates (Atlanta) was selected to assist the Committee. Jerry H. Baker will be the principal consultant working for the Committee. An advertisement for the Provost position was posted on the Chronicle of Higher Education's website on January 4 and will appear in this week's Chronicle.

G. Additional Senate Meetings.

The Faculty Senate has an unusually extensive agenda to complete this year. In addition to the Senate's Standing and Ad Hoc Committee reports, we must address business on the Faculty Handbook and the Semester Conversion. We are therefore scheduling additional dates for Faculty Senate possible meetings in case additional time will be needed to address all of these issues in a timely manner. These dates are March 11, April 15, April 29, and May 13.

H. Next Senate meeting: January 28 in 240 Egan (Raytheon Amphitheater).

It is expected that Senior Vice President Mucciolo will deliver a report on the preparation of the 2003 budget in this meeting.

III. Provost's Report. Provost Hall reported the following.**A. Budget Committee Process.**

The Budget Committee met through the holiday break to address the recommendations of the Committee on Funding Priorities (CFP). Discussion sessions will be held for the Senate, the Deans Council, and other administrative bodies, ending with an open forum for the university community.

B. Knowles Chair Search.

The candidate selected for the Knowles Chair will also serve as an anchor for Practice-oriented Education. The Agenda Committee submitted a list of names to serve on the search committee, from which Professor Fabrizio Lombardi was selected. Other faculty will serve on the committee, to select a

distinguished scholar with experience in practice-oriented education and cooperative education. The position will be tenured in one of the colleges.

IV. **Question and Discussion Time.**

- A. Professor Aroian asked whether the University has an emergency preparedness plan and, if so, how it is to be communicated. Provost Hall responded that a committee headed by Jean Fleischman, Executive Assistant to the President, is developing a plan for crisis management. The document is expected to be ready for broad distribution by the end of the year.
- B. Professor Vaughn asked whether class lists could be obtained electronically, as the present system is cumbersome. Vice President Mantella replied that she would look into the matter.
- C. Professor Levine asked whether summer teaching had been discussed in recent meetings on the semester conversion. Professor Lowndes replied that the level of compensation was being discussed by a steering committee. Any changes in the conversion to semester relating to academic policy or contracts will come to the Senate for approval.

V. **Faculty Development Committee Report.**

Professor Bobcean moved Resolution #1, and the motion was seconded. The resolution read as follows.

BE IT RESOLVED THAT the Office of the Provost work with the six Day Colleges to ensure that each of those units is able to put on budget at least \$1.5K in faculty development funds for each member of the professoriate.

The floor was yielded to Professor Peterfreund, Chair of the Faculty Development Committee, who explained that the intent of the resolution was to redress and restore dollars and make sure faculty have appropriate funding for professional travel, software, and other items essential for the professoriate to conduct and advance the business of the University.

Motion. Professor Kane moved to amend by adding “**and the Division of Cooperative Education**” after “**Day Colleges**”. The motion was accepted as a friendly amendment.

Motion. Professor Herman moved to amend by adding “**beginning with the academic year 2002-2003**”. The motion was seconded.

Provost Hall noted that most colleges invest that amount already, and some exceed it. Some units do not have specific amounts per person. He recommended that the Provost work with colleges and, where they fall short, try to find real dollars. He added that the tentative budget from the CFP did not indicate this as a major priority. Some units already have \$2,000, while others have \$1,800. Some do not have specific amounts per person. He asked whether what was being proposed was already happening, or, if there is to be additional funding, it should have come through funding priorities, along with other items. He added that it is standard practice for the units, and not the central administration, to decide on allocation of these funds. The thrust of the first two resolutions is not under the control of the Provost.

Professor Peterfreund pointed out that Resolution #1 was not an attempt to mandate funds but to ascertain that funding is in place for all colleges.

Motion. Professor Lowndes suggested that the Provost’s Office work with all concerned to ensure the funds are available by no later than the 2003-2004 academic year. The addition of “**by no later than academic year 2003-2004**” was accepted as a friendly amendment.

Professor Aroian expressed concern that faculty development funds are not routinely made known to faculty. Provost Hall replied that colleges should communicate with their faculty how funds are being used.

Resolution #1, as amended, read as follows.

BE IT RESOLVED THAT the Office of the Provost work with the six Day Colleges and the Division of Cooperative Education to ensure that each of those units is able to put on budget at least \$1.5K in faculty development funds for each member of the professoriate by no later than academic year 2003-2004.

Vote on Resolution #1: PASSED, 20-3-6.

Professor Bobcean moved Resolution #2, and the motion was seconded. Resolution #2 read as follows.

BE IT FURTHER RESOLVED THAT the means of disbursing these funds be left to the discretion of the individual colleges.

Professor Levine noted that many faculty are unaware that the funds exist. Professor Peterfreund responded that the first resolution provided for announcement by deans and unit heads.

Motion. Professor Hope moved to amend by adding “**and that it be the responsibility of the dean to communicate to the faculty the amount and the methods of distribution**” after “**individual colleges**”. The motion was accepted as a friendly amendment.

Resolution #2, as amended, read as follows.

BE IT FURTHER RESOLVED THAT the means of disbursing these funds be left to the discretion of the individual colleges and that it be the responsibility of the deans of the colleges to communicate to faculty the amount and the methods of distribution.

Vote: PASSED, 29-0-0.

Professor Bobcean moved Resolution #3, and the motion was seconded. Resolution #3 read as follows.

BE IT FURTHER RESOLVED THAT the Office of the Provost put on budget for the next fiscal year development funds totaling no less than \$2K per tenured or tenure-track faculty member--\$925K, all told--apportioned among the RSDF, MFDF, FDF, and IDF funds on the same percentage basis that the \$220K currently on budget is apportioned. These support levels should be adjusted to reflect changes in the cost of living annually.

Provost Hall pointed out that he had been advocating for an increase in funds for faculty development. Some should be hard-budgeted. It is important to look at faculty development broadly, and not just at the funds listed in the resolution. He cited teaching with technology funds for faculty trying to develop new courses using technology, the Practice-oriented Community, and faculty projects and stipends for year-long projects, and other requests. The total amount for faculty development this year was \$587,386, which is more than the figure in the report.

Motion. Professor Herman moved to delete specific fund names. The motion was accepted as a friendly amendment.

Professor Peterfreund pointed out that the current request for funding does not include those funds. A centralized statement and datelines are needed. Provost Hall reported that additional information is available in the Provost's Office.

Motion. Professor Vaughn moved to delete the remainder of the first sentence after “**all told**”. The motion was seconded.

Professor Sullivan asked if the \$587K included the \$220K. Provost Hall responded that it did.

Professor Herman withdrew his motion in favor of Professor Vaughn's amendment.

Professor Lowndes pointed out that the \$670K was support only for the RSDF, IDF, and FDF and did not include funding support for the Minority Recruiting and Development Fund (MRRF).

Professor Peterfreund appreciated Professor Lowndes' correction. Professor Peterfreund stated that he had made three separate requests to the Office of the Provost for confirmation of that number and none of those requests yielded a response. He did not get a good message from his attempts to obtain information. He did not find the Office particularly cooperative.

Motion. Professor Wray moved to add “**named**” before “**development funds**” and the motion was accepted as a friendly amendment.

Resolution #3, as amended, then read as follows:

BE IT FURTHER RESOLVED THAT the Office of the Provost put on budget for the next fiscal year named development funds totaling no less than \$2K per tenured or tenure-track faculty member--\$925K, all told. These support levels should be adjusted to reflect changes in the cost of living annually.

Professor Barnes commended Professor Peterfreund on the work he had done, adding that he would like to have more information from comparable institutions and funds with regard to available grants. Provost Hall responded that his office would be happy to share its information with the committee.

Motion. Professor Barnes moved to recommit Resolution #3, #4, #5, and #6 to the Faculty Development Committee in order to obtain additional information, and to ask the committee to report back to the Senate by 15 April 2002. The motion was seconded.

There being no objection, the Senate moved to a vote on Professor Barnes's motion.

Vote to recommit: PASSED, 27-1-2.

Adjourned at 1:25 p.m.

Respectfully submitted,

John G. Flym, Secretary
Faculty Senate