

March 07, 2012

Chief of Staff monthly report: February 2012

Student Government Association, Northeastern University

Recommended Citation

Student Government Association, Northeastern University, "Chief of Staff monthly report: February 2012" (2012). *Student Government Association Executive Reports*. Paper 4. <http://hdl.handle.net/2047/d20004385>

This work is available open access, hosted by Northeastern University.



MONTHLY REPORT

Chief of Staff Terry MacCormack

February 2012

Submitted March 7, 2012

Project Updates:

- Along with President Sabo, presented SGA budget proposal for Fiscal Year 2013 to the Executive Board and to the Senate. The proposal represents an overall decrease of 16% from last year's request, and a 4% decrease from this year's funded levels. The request for stipends is down 12% from last year's request. The budget was passed by the Senate and was approved by program manager Chiquita Baylor. The proposal now moves to the Finance Board for final approval;
- Cut entirely from the proposal for next year was the summer Executive Board retreat. While we believe that philosophically it was the correct decision to cut this line item because it represents unnecessary spending of the SAF, it creates new logistical problems. A retreat will still happen for next year's Executive Board, but we're currently exploring the best options: be it booking an on-campus room or exploring paid options to be paid for out of the cash account;
- Final details are being worked out on the ImageTech copier contract for next year;
- Worked with President Sabo and EVP Pett to send out student body-wide emails and tweets about the referenda process, to promote the gathering of signatures for the sponsors. Continuing logistical support for the nonpartisan elections promotion process;
- In touch with Student Affairs to obtain an iPod touch so we can resume Survey of the Week;
- Implemented the SGA Recognition Awards, with assist from Senator McCarthy. Awards were announced at Senate and will be distributed appropriately to Senators soon. Preparing next month's nominations;
- Planning Passing of the Gavel: looking into pricing for trophies (to come from the cash account) as well as food;
- With elections season underway, worked with EVP Pett, Senator Splain and Elections Chair Cotter to work out logistics for the ordering of nonpartisan promotion items;
- Continued logistical support for RecycleMania. Working on securing gift cards donated from Whole Foods for prizes;
- Began assessment of office supplies that will need to be ordered come April, when transition meetings begin. Will coordinate with new Chief of Staff-designate to implement;
- Continued work on new Absence Excusal Request system. Exploring OrgSync opportunities.

Scheduled Meetings:

- President Sabo: As needed;
- EVP Pett and Parliamentarian Gordon: Weekly before Senate at Welcome to Senate meetings; individually, as needed;
- Marina Macomber, Advisor: As needed for budget approval;
- George Sarikas, Director of SABO: As needed for budget concerns.