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Student Government Association, Northeastern University

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MONTHLY REPORT

Chief of Staff Terry MacCormack

December 2011

Submitted December 1, 2011

Project Updates:

- As the fall semester wound down, focus shifted to recruitment for the spring semester, during which it would be beneficial to gain at least 10 new Senators on balance (due to many Senators leaving for co-op, etc.). Reached out to Chiquita Baylor to coordinate SGA involvement at winter activities fair; many freshman Senators will be coordinating this involvement, because most of Cabinet is on co-op;
- Retention project began with a focus on allowing Senators to recognize one another for the work they do with nominations/awards; working with Senator McCarthy on this. Senator Recognition Awards will be launched by the second Senate and will be hosted on OrgSync;
- Focused on hiring office assistants for the spring semester;
- Continued to update transition wiki;
- Met with President Sabo for a preliminary assessment of the FY12 midyear report and the FY13 budget presentation, will be assessing how to streamline costs throughout January;
- Continued to address website security concerns, with great assist from Senator Splain;
- Along with EVP Pett, reached out to Profesxof Herman to locate missing names on office plaques;
- Began transitioning VP Coombes into the administrative side of his new role, including business cards, staff account, etc.;
- Began assessment of potential for new excused absence request system;
- Continuing to monitor NUideas;
- Worked with President Sabo and EVP Pett to promote the Budget Priorities Survey to students, especially on the technical side of that process;
- Worked with EVP Pett on new ways to guage student feedback, including a reassessment of Survey of the Week;
- Along with EVP Pett and Executive Director Dwyer, implemented SGA Holiday Dinner. Will be distributing gifts to both Association members and staff this January;
- Began planning for affinity events in the spring, as well as SGA apparel.

Scheduled Meetings:

- President Sabo: As needed;
- EVP Pett and Parliamentarian Holmes: Weekly before Senate at Welcome to Senate meetings; individually, as needed;
- Marina Macomber, Advisor: As needed for budget approval;
- George Sarikas, Director of SABO: As needed for budget concerns.