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Faculty Senate Documents

Faculty Senate

April 20, 1989

Faculty Senate election procedures

Northeastern University - Faculty Senate

Recommended Citation

Northeastern University - Faculty Senate, "Faculty Senate election procedures" (1989). *Faculty Senate Documents.* Paper 2.
http://hdl.handle.net/2047/d20003768

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ELECTION PROCEDURES

Only full-time faculty members of the college concerned may vote in these procedures. Secret ballots will be used throughout the voting procedure.

Prenominations. Prenominations for membership will be made at the same meeting at which the election is to take place. Only members of the college concerned may be named as prenominees. No seconds are required. The chairman of the meeting, a representative from the Senate Agenda Committee, will query each person so named as to his/her willingness to be a candidate, and the names of those who decline candidacy will be withdrawn from consideration. College members not present at the meeting will not be named as prenominees unless they have signified in writing their willingness to be candidates.

(The *sample* procedure below is for election of four people; *see the table* at the end for the appropriate figures *if the number of individuals to be elected is other than four*.)

First Ballot *(Sample election of four members)*

1. The first ballot shall be for the purpose of nominating candidates from the prenomination list for two of the four vacancies to be filled.
2. Each faculty member may vote for two at this time. The chairman of the meeting will count the votes and announce as nominees the four candidates receiving the highest number of votes.
3. In the event of a tie for fourth place, all persons so tied will be nominees.
4. Candidates nominated by the above procedure will be permitted up to five minutes to express their views. (It is fairly common practice to allow each of the prenominees to speak for up to five minutes before the first ballot.)

Second Ballot *(Election of two members)*

1. Each faculty member may vote for two of the nominees selected by the first ballot.
2. The two nominees receiving the greatest number of votes will fill the first two membership vacancies. In the event of a tie for the second membership position, a runoff election will be held.

Third Ballot *(Nominations of two candidates)*

1. Before this ballot, further names may be added to the prenomination list.
2. The third ballot will be for the purpose of nominating candidates from the prenomination list for the remaining membership vacancies.
3. Each faculty member may vote for two at this time.
4. The chairman will announce as nominees the four candidates receiving the highest number of votes.
5. In the event of a tie for the fourth place, all persons so tied will be nominees.
6. Nominees will be permitted five minutes to express their views.

Fourth Ballot *(Election of the third and fourth member)*

1. Each faculty member may note for two of the nominees selected by the third ballot.
2. The nominees receiving the greatest number of votes will fill the third and fourth membership vacancy. In the event of a tie, a runoff election will be held.

ELECTION SAMPLE										
Total # to be elected	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
First Cycle										
First Ballot										
Vote for	1	1	2	2	3	3	4	4	5	5
Nominated	2	2	4	4	6	6	8	8	10	10
Second Ballot										
Vote for	1	1	2	2	3	3	4	4	5	5
Elected	1	1	2	2	3	3	4	4	5	5
Second Cycle										
Third Ballot										
Vote for	--	1	1	2	2	3	3	4	4	5
Nominated	--	2	2	4	4	6	6	8	8	10
Fourth Ballot										
Vote for	--	1	1	2	2	3	3	4	4	5
Elected	--	1	1	2	2	3	3	4	4	5