# Northeastern University Safety, Security and Fire Safety Annual Information Report 2011-2012

#### A Message from the Director of Public Safety

A major urban university campus is an integral part of the city in which it is located. The students, faculty and staff play a vital role in helping shape the character of the community.

While Boston presents unlimited opportunities to experience the advantages of life in a world class city, we must keep in mind that the potential for crime does exist. Each of us must assume a personal responsibility by taking precautions to prevent ourselves from becoming a victim.

The men and women of the Northeastern University Public Safety Division are dedicated to the principles of Community Policing and to the goal of maintaining the campus as a safe and pleasant place in which to live, work and study. However, a truly safe campus can only be achieved through the cooperation of all students, faculty and staff.

The information provided in this pamphlet is designed to inform, advise and alert the campus community of the current programs, policies and procedures related to crime awareness and reporting at Northeastern University.

D. Joseph Griffin Director

This information is being provided to you as part of Northeastern University's commitment to safety and security on campus and is in compliance with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

### **Reporting Crimes and Emergencies**

The Northeastern University Public Safety Division provides a comprehensive program of police, security, crime prevention, fire safety, emergency medical, parking and related public safety services to help ensure that the University community remains a safe and pleasant place in which to study, live and work.

Members of the Northeastern University community are encouraged to report crimes, suspicious activity or other emergencies to the Public Safety Division immediately. The Division's Headquarters is located at Columbus Place (716 Columbus Avenue) and can be contacted by calling 617.373.2121. To report emergencies of Police, Fire, or Medical nature, the number is 617.373.3333. The TTY number for hearing impaired persons is 617.373.3934. Calls are answered 24-hours a day every day by full-time trained Communications Officers at the Division's Police Operations Center. Campus Assistance telephones identified by a blue light are located throughout the campus and can be used to report crimes or other types of emergencies or to call any on-campus extension. Confidential and anonymous reports will be accepted but may significantly limit the ability of the Police Department to fully investigate and address the alleged crime.

The Northeastern University Public Safety Division maintains direct contact with the Boston Police and Fire Departments, ensuring prompt assistance and support from these agencies when needed.

#### **Important Telephone Numbers**

**Public Safety Division Headquarters** 100 Columbus Place, 716 Columbus Avenue

Administrative Offices 617.373.2696 Director's Office Fire Safety Office CPR and RAD Registration

Routine Business 617.373.2121; TTY 617.373.3934 Reporting Past Crimes Personal Safety Escort Service Crime Prevention Surveys and Programs

Police – Fire – Medical Emergency 617.373.3333

Husky Card Information 617.373.2270 http://www.northeastern.edu/registrar/husky.html

Parking Information 617.373.7010 www.northeastern.edu/parking/

#### **Access to Campus Facilities**

Most campus buildings and facilities, other than student residence halls, are accessible to members of the campus community, their guests and visitors during normal hours of business, and during designated hours on weekends and holidays, depending on the wide variety of events and activities taking place outside the normal business hours.

Doors to residence halls remain locked 24 hours a day. Proctors monitor access at most residence halls and access is permitted to residents upon presentation of a valid student ID card. Residence is verified by an electronic access control system. Guests and visitors must present a photo ID to the Proctor and be signed in by their host.

Residence halls are equipped with intrusion alarms on exterior doors as well as alarms to detect doors which have been propped open. These alarms are monitored at the Northeastern University Public Safety Division Police Operations Center and University Police are dispatched to investigate each alarm.

The University provides housing for some students through agreements with realty management firms for spaces in buildings not managed by Northeastern University. These facilities follow security and fire codes in accordance with the City of Boston regulations.

#### Maintenance and Security of Campus Grounds and Facilities

The University maintains a very strong commitment to campus safety and security. Exterior lighting is an important part of this commitment. Parking areas, pedestrian walkways and building exteriors are well lighted. Surveys of exterior lighting on campus are conducted regularly by Public Safety and Physical Plant Facilities staff and high priority is given to maintenance of exterior lights. Members of the campus community are encouraged to report any exterior lighting deficiencies to the Northeastern University Public Safety Division or Facilities Department.

The exterior doors of the campus office and academic buildings are locked following the last class each evening. Door and locking hardware deficiencies are reported to the Facilities Department immediately upon discovery by the Public Safety staff. Shrubbery and trees on campus are trimmed on a regular basis.

Campus streets, parking areas, grounds and buildings are patrolled 24 hours a day every day of the year by University Police Officers, Community Services Officers and co-operative education students employed as Police Cadets. Patrols of residence halls include the perimeter as well as lobbies, cafeterias and basements. Contract security officers supplement the Public Safety Division officers, providing a visible deterrent to crime and serving as additional "eyes and ears" for the University Police.

# Law Enforcement Authority and Interagency Relationships

University police officers are commissioned in accordance with the provisions of Chapter 22C Section 63 of the Massachusetts General Laws and have full law enforcement authority in and upon all property owned, occupied or used by the University.

The Division recognizes its responsibility to provide crime prevention and emergency police services to members of the Northeastern community while they are in the immediate campus neighborhood, as well as when they are on official campus property. To that end, University police officers also hold commissions as Deputy Sheriffs in Suffolk County, providing them with the authority to exercise police duties on the public streets and other areas of the city contiguous to the campus. Full-time Community Service Officers and students majoring in Criminal Justice employed as co-operative education Police Cadets supplement the full-time professional police officers, bringing the total number of police and security staff to approximately ninety men and women.

All newly appointed University Police Officers are graduates of a police academy conducted or sanctioned by the Massachusetts State Police or Massachusetts Police Training Committee. Recruit training academies consist of several months of full-time, in-depth training in all aspects of police operations and are followed by several weeks of field training under the close supervision of a Field Training Officer. Annual in-service refresher training is provided to all officers, and officers are also frequently assigned to attend in-depth training in a wide variety of specialized topics such as crime prevention theory and the investigation of sexual assaults and biasmotivated crime, as well as other subjects which enhance the ability of the Division to provide comprehensive public safety services.

The Northeastern University Public Safety Division maintains a close working relationship with the Boston Police Department, state and federal law enforcement agencies and all appropriate elements of the criminal justice system. Crime related reports and statistics are routinely exchanged. A formal written agreement outlines the policy and procedures whereby Northeastern University Public Safety Division officers have direct radio access to the Boston Police to ensure effective coordination between departments during emergencies. The Northeastern University Public Safety Division is accredited by the Massachusetts Police Accreditation Commission and is certified by the Massachusetts State Police. Northeastern University Public Safety Division Detectives are affiliates of the Boston Regional Intelligence Center where they regularly receive and exchange information related to crime trends and homeland security with their local, state and federal law enforcement colleagues.

The Command and Supervisory staffs of the Division are encouraged to participate actively in professional associations which foster increased proficiency in their areas of responsibility. Members of the staff maintain active membership as well as leadership positions in the International Association of Campus Law Enforcement Administrators, the Northeast Colleges and Universities Security Association, the Massachusetts Association of Campus Law Enforcement Administrators, the Massachusetts Chiefs of Police Association, the Massachusetts Police Accreditation Commission, the Greater Boston Campus Police Criminal Information Exchange, the Massachusetts Police Training Officers Association, and the New England Campus Fire Safety Officers Association.

### **Security Awareness and Crime Prevention Programs**

The Northeastern University Public Safety Division believes it is more beneficial to prevent crimes than to react to them after the fact. A primary vehicle for accomplishing this goal is the Division's comprehensive crime prevention program. This program is based upon the concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging students and employees to be responsible for their own security and the security of others.

The following is a listing of the crime prevention programs and projects employed by Northeastern University:

- Personal Safety Escort Program...provides personal safety escorts for:
   A: persons walking from one point on campus to another point on campus whenever personal safety is a concern.
  - B: students traveling from the campus to their off-campus residence after dark, if within approximately one and a half miles of the campus.
- 2. New Student Orientation...Public Safety staff present crime awareness and prevention information as part of the university's formal orientation programs for new students and their parents during the summer and at the start of the academic year. Similar presentations are made during prospective student open houses hosted by the Admissions Department.
- 3. Residence Hall Security...The Public Safety Division's Community Policing Teams work closely with the Department of Residential Life and the Residential Safety Office and promote safety in the residence halls through training and education of staff and residents.
- 4. Emergency Telephones...located throughout the campus.
- 5. Crime Prevention Presentations...specially trained officers present frequent crime awareness and prevention programs in residence halls and elsewhere on campus throughout the year. Programs are tailored to the particular interests of student, faculty, or staff groups.

- 6. New Employee Orientation...new employees are provided with campus safety and security information.
- 7. Rape Awareness, Education and Prevention...the Public Safety Division is a partner in the VISION Program VIolence, Support, Intervention and Outreach at Northeastern a coalition of professionals representing the University Health and Counseling Center, the Office of Prevention and Education at Northeastern (OPEN), the Department of Residence Life, the Office of Student Conduct and Conflict Resolution and the Public Safety Division. Specially trained Public Safety Division officers present programs dealing with domestic violence, rape, and sexual assault, and train women in the Rape Aggression Defense (RAD) method of self-defense.
- 8. Parking Facility Security...parking facilities are staffed by trained parking facility employees and/or security officers and are regularly patrolled by University police; emergency phones and CCTV augment security and lighting is well maintained.
- 9. Security and Fire Alarm Systems...a sophisticated computer-enhanced alarm system monitors a campus-wide network of intrusion, fire and duress alarms.
- 10. Architectural Design...technical and crime prevention specialists of the Public Safety Division work closely with design engineers regarding physical security systems and fire safety equipment when new construction or major renovations are planned on campus. The Northeastern University Public Safety Division subscribes to the proven concepts and principles of crime and fire prevention through environmental design (CPTED).
- 11. Security Surveys...comprehensive physical and operational security surveys are frequently conducted by the Division's Crime Prevention Officers to assist members of the University Community to improve the security of their work places and personal belongings.
- 12. Facilities Surveys...a comprehensive program designed to identify and correct deficiencies in exterior lighting, locking hardware and safety of the grounds is conducted by the Division's officers on an ongoing basis.
- 13. Laptop and Bicycle Theft Prevention ...the Public Safety Division's Special Services Unit promotes laptop and bicycle theft prevention and advises students, staff and faculty on the use of techniques and products to minimize theft of valuable personal items such as cell phones, MP3 players, etc.
- 14. Crime Prevention Tables...brochures, posters, bookmarks and other materials carrying crime prevention and awareness information related to residence hall safety and security, domestic violence, sexual assault, bicycle security, the escort service, employee security, motor vehicle security and library security are widely distributed at crime prevention tables staffed by officers at various locations on the campus at least twice each month.
- 15. Timely Warnings...in cases where the Director of Public Safety or his designee determines that a crime or crime trend represents a serious or continuing threat to students or employees a Timely Warning will be distributed in order to alert the campus community so they can take precautions to aid in the prevention of further crimes. These warnings may be distributed utilizing the *SafeNet* email or one or more of the communications systems utilized for imminent campus emergencies as outlined in the Emergency Notification Systems and Procedures section of this report, or other methods deemed appropriate by the Director of Public Safety on a case by case basis.
- 16. Community Police Team...working closely with residential life staff, student leaders and employee groups, University Police Officers and Community Service Officers address safety and security issues on campus. Special emphasis is given to maintenance of campus lighting and emergency telephones, directed patrols of potential trouble spots, and facilitating the exchange of ideas and information designed to minimize crime and disorder, especially in the residence hall communities.

## **Crime Reporting**

Numerous efforts are made to advise members of the campus community on a timely basis about campus crime and crime-related problems. These efforts include the following:

1. Annual Reports...This Safety, Security and Fire Safety Information Report is published annually and distributed throughout the University community and is available to the media and any individual or organization requesting a copy. Northeastern also participates in the FBI's Uniform Crime Reporting Program, providing monthly reports of crimes reported on campus for inclusion in the annual publication of the U.S. Department of Justice entitled *Crime in the United States*.

- 2. Student Newspaper... *The Huntington News* publishes a crime log of campus incidents in every edition. Special articles concerning security issues also appear frequently.
- 3. Public Log...a chronological record of all crimes, fires and other significant Public Safety incidents reported to University Police, as well as the names of all persons arrested, is maintained at Public Safety Division Headquarters and is available for viewing during regular office hours.
- 4. Special and Emergency Alerts... The Huntington News features a weekly Crime Log providing details of crimes reported on and near the campus. SafeNet, a Public Safety Division program, distributes regular notices on crime trends and crime prevention suggestions to all users of the University email system. A campus emergency alert system (NU ALERT) utilizing telephone, email and text messaging is used to notify students and employees of weather emergencies and on confirmation of a significant emergency or dangerous situation on campus involving an immediate threat to the health or safety of students and staff. Students and employees are reminded to keep their personal telephone numbers, email address and text messaging information updated on the MyNEU portal to ensure receipt of emergency messages. One or more of these methods is used whenever the Director of Public Safety or other member of the University Crisis Management Team determines that a situation exists which constitutes an imminent threat to members of the campus community.

#### **Emergency Medical Services**

Most Public Safety Division officers are also certified as Emergency Medical Technicians. Fully-equipped emergency medical supply kits including automatic external defibrillators (AED) are carried in all University Police cruisers, and additional AEDs are installed at publicly accessible locations in various campus buildings. Many officers are certified cardiopulmonary resuscitation instructors who regularly present CPR classes to student and employee groups.

## **Drug and Alcohol Policies**

On University premises or at University sponsored activities, the following acts are prohibited:

- 1. Distribution, possession or use of any illegal drug or controlled substance without legal authorization:
- 2. Providing alcoholic beverages to individuals under 21 years of age, or possession of alcoholic beverages by individuals under 21 years of age; or
- 3. Possession of an open container of an alcoholic beverage in a public place without the express permission of the owner, public intoxication, driving while intoxicated, and drinking alcoholic beverages in an unlicensed public place.

In addition to imposition of disciplinary sanctions under University procedures, including suspension or separation from the University for such acts, students and employees may face prosecution and imprisonment under Federal and Massachusetts laws which make such acts criminal offenses.

Northeastern University works to provide a drug-free workplace for all University employees and students. University Health and Counseling Services and Human Resources Management provide resources for treatment and referral for students and employees with substance abuse problems. Educational programs for students, employees and managers are presented through UHCS, HRM and the Office for Student Affairs and cover the dangers of alcohol and drug abuse, the availability of assistance for counseling and rehabilitation, and penalties for violating University policies.

More information and a complete description of the University's drug and alcohol abuse policies, educational programs and sanctions may be found in the *Undergraduate Student Handbook*, and on the following websites:

Office of Student Conduct and Conflict Resolution at <a href="http://www.northeastern.edu/osccr/">http://www.northeastern.edu/osccr/</a>
University Health and Counseling Services at <a href="http://www.northeastern.edu/uhcs/counseling/index.html">http://www.northeastern.edu/uhcs/counseling/index.html</a>
Office of Prevention and Education at Northeastern University (OPEN) at <a href="http://www.northeastern.edu/open/">http://www.northeastern.edu/open/</a>
Human Resources Management at <a href="http://www.northeastern.edu/hrm/">http://www.northeastern.edu/hrm/</a>

#### **Sexual Assault Awareness Programs and Policies**

Through the VISION Program – VIolence, Support, Intervention and Outreach at Northeastern – a coalition of professionals representing the University Health and Counseling Center, the Office of Prevention and Education at Northeastern (OPEN), the Department of Residence Life, the Office of Student Conduct and Conflict Resolution, the Office of Institutional Diversity and Equity (OIDE) and the Public Safety Division present awareness programs and provide services dealing with domestic violence, rape, and sexual assault.

Nearly all of the sexual assaults reported to the University Police are committed by acquaintances. Victims of sexual assault are urged to report the incident to the University Police as soon as possible, regardless of where the offense took place, whether or not the offender is known to the victim. University policy dictates that University officials who are informed of a sexual assault in their official capacity as University employees urge the victim to make a report to the University Police or other off-campus law enforcement authorities. University Police work closely with the victim to ensure that the appropriate medical care and counseling is made available and will assist the victim in notifying the appropriate off-campus law enforcement authorities if applicable.

Victims of sexual assaults are not required to file formal criminal charges, even if they report the incident to the University Police. A University Police investigator, specially trained in dealing with victims of sexual assault, will present the victim with a full range of options and services available so the victim can choose the most appropriate course of action. Among the options available to a student victim of sexual assault are such things as on- or off-campus counseling and mental health services, immediate relocation to a different residence facility if the victim resides in University housing, and changes in the victim's academic class schedule if the victim wishes and if such a change is reasonably available.

Students accused of sexual assault are subject to disciplinary action in accordance with the provisions of the Code of Student Conduct as contained in the official Student Handbook, whether or not formal criminal charges are filed by the victim. Both the accuser and the accused are entitled to the same opportunities to have others present during University disciplinary proceedings, and both are informed of the outcome. A student found to have committed a sexual assault in violation of the Code of Student Conduct is subject to disciplinary action up to and including suspension or expulsion from the University.

In keeping with the federal **Campus Sex Crimes Prevention Act**, the Public Safety Division maintains records provided by the Massachusetts Sex Offender Registry Board of registered sex offenders who have indicated that they are employed or enrolled at Northeastern University. Any member of the University community who wishes to review these records should contact the Associate Director of Public Safety during normal business hours. For further information concerning the crimes for which convicted offenders must register, or regarding additional access to records of registered sex offenders, contact the Massachusetts Sex Offender Registry Board by telephone at 978.740.6400 or via the internet at www.state.ma.us/sorb/.

For more information about the University's sexual assault awareness programs and resources visit the following websites:

Office of Student Conduct and Conflict Resolution at <a href="http://www.northeastern.edu/osccr/">http://www.northeastern.edu/osccr/</a>
University Health and Counseling Services at <a href="http://www.northeastern.edu/uhcs/counseling/index.html">http://www.northeastern.edu/uhcs/counseling/index.html</a>
Office of Prevention and Education at Northeastern University (OPEN) at <a href="http://www.northeastern.edu/open/">http://www.northeastern.edu/open/</a>
Office of Institutional Diversity and Equity (OIDE) at <a href="http://www.northeastern.edu/diversity">http://www.northeastern.edu/diversity</a>
Title IX Coordinator Naomi Thompson, 617.373.2133, 125 Richards Hall, E-mail: n.thompson@neu.edu

#### **Emergency Notification Systems and Procedures**

In the event of a serious incident which poses an immediate threat to members of the Northeastern University community, the University has various systems in place for communicating information quickly to those individuals. Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of the students or employees occurring on campus, some or all of these methods of communication may be activated. These methods of communications may include activating NU ALERT, an emergency notification system utilizing email, text messaging and telephone voice messaging; messages displayed on electronic message boards on campus; or messages on the home page of Northeastern's website. Phone numbers and email addresses of parents or other persons identified by students or employees in official University registrar or employee records as emergency contact persons will be included in the NU ALERT system and they may receive emergency messages as well. The University will also post updates during a critical incident on the Northeastern University home page at <a href="https://www.northeastern.edu">www.northeastern.edu</a>.

Serious threats of this nature may involve weather, health or personal safety situations. Based on the nature of the emergency the responsibility for assessing the severity of the threat begins with the senior staff of the University Health and Counseling Center, Facilities Department, Office of Environmental Health and Safety or Public Safety Division. Upon a determination by UHCS, Facilities or OEHS that a significant threat exists the senior staff of the appropriate department will immediately inform the University Crisis Management Team, who will promptly make a decision regarding emergency notification. Staff from the Office of the Senior Vice President for External Affairs and Communications will generally have the responsibility for preparing and disseminating emergency messages and updates. In the event of confirmation of a threat involving imminent risk to personal safety the Director of the Public Safety Division or his designee may activate NU ALERT immediately, prior to notifying the University Crisis Management Team.

Many factors are considered when assessing a situation to determine whether to activate one or more of the emergency communications systems and if so, the content of the message and whether to send the emergency message to all or some of the campus community. Among the factors to be considered is the nature and anticipated duration of the emergency situation and whether the emergency applies to a particular building or segment of the population or to the entire campus. The Crisis Management Team or Director of Public Safety will make a decision without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgement of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The University Crisis Management Team plans, publicizes and conducts a test of the emergency response and notification system at least annually and maintains a record documenting each test, including a description of the exercise, the date, time and whether it was announced or unannounced.

## **Procedures for Missing Students Residing on Campus**

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing the Northeastern University Police should be contacted immediately at 617.373.2121. An incident report will be generated and an investigation will be initiated in order to attempt to locate the missing student. The Northeastern University Police Department has a detailed and specific protocol for conducting missing persons investigations, utilizing a wide range of electronic resources as well as making personal contact with friends, classmates, co-workers and relatives.

If the Northeastern University Police Department determines that a student is missing and has been missing for more than 24 hours the Boston Police Department, the police department of the community where the missing student maintains a home of record, and the person designated as the student's emergency contact will be notified no later than 24 hours after the student is determined to have been missing for 24 hours, and if the missing student is under the age of 21 a missing person notice will be posted on the national police information network. If the missing student is under the age of 18 and is not an emancipated individual, Northeastern will

notify the student's parent or legal guardian immediately after the Northeastern University Police Department has determined that the student has been missing for more than 24 hours.

When registering the name of a person as an emergency contact in the online registration process through the *MyNEU* portal, students also have the option to confidentially identify an individual to be contacted by Northeastern in the event the student is determined to be missing for more than 24 hours. If the student has identified such an individual, Northeastern will notify that person no later than 24 hours after the student is determined to have been missing for 24 hours.

#### Fire Safety in On-Campus Residence Halls

The Northeastern University Public Safety Division's Fire Safety Unit administers an aggressive program of regular inspection, testing and maintenance of University premises, especially residence facilities, to ensure compliance with applicable fire and life safety codes and standards, conducting regular egress drills and providing a variety of educational and training programs for students, faculty and staff.

#### **Fire Alarm and Suppression Systems:**

All on-campus residence halls are equipped with both automatic and manually operated fire alarm notification devices and sprinkler systems which meet and in many cases exceed state and local building and fire safety codes. The fire alarm systems in all on-campus residence facilities consist of horns and strobe lights alerting residents to an alarm and are also remotely monitored by the University's computerized campus-wide alarm monitoring system at the Public Safety Division Police Operations Center, which is designated by the Boston Fire Department as an approved proprietary supervising station for receiving fire alarms. All fire alarm systems contain emergency batteries to ensure operation during a power outage, and most facilities also have emergency generators designed to automatically activate whenever there is a power outage. These back-up batteries and generators will operate life safety systems, including fire safety equipment and emergency exit lighting. Oncampus residence halls are also equipped with fire-rated smoke/fire doors designed to impede the spread of smoke and fire. Regular and frequent inspections are conducted by Public Safety, Residential Life and Facilities staff who report fire hazards in residence halls and facilitate prompt resolution. Hi-rise residence halls are also equipped with smoke-control and reduction mechanisms designed to further minimize the spread of smoke and fire. Upon receipt of a fire alarm, Northeastern Public Safety staff are immediately dispatched and the Boston Fire Department is notified. Northeastern's on-campus housing consists of a variety of configurations, including traditional dormitory-style buildings, former apartment buildings acquired and renovated by the University, and newly-constructed apartment style and suite style facilities. Each facility is equipped with the fire and life safety systems required by the building codes. More extensive fire sprinkler systems than required by building codes have been installed in older facilities. Fire safety equipment is reviewed regularly to identify locations where enhancements such as additional sprinkler and smoke detection systems beyond those required by building codes are appropriate and plans for such enhancements are integrated into the university's annual facilities maintenance project plan. For a detailed explanation of the specific fire alarm and suppression systems in any of Northeastern's on-campus residence facilities contact the Associate Director of Public Safety or the University Fire Safety Officer at 617.373.2696.

#### Policies on Rules for Electrical Appliances, Smoking and Open Flames:

Only a limited number of appliances approved by Underwriters Laboratories are permitted within the Residential Life system, and smoking is not permitted inside any campus building. Prohibited personal items include: plastic milk crates and stackable storage containers that are not fire resistant, non-metal waste baskets, candles, incense, halogen lamps, sun lamps, immersion heaters, and space heaters. Certain additional cooking appliances are prohibited in traditional dormitory-style rooms but may be permitted in the apartment style facilities. Residents are reminded to use extension cords only if they bear the UL label. Never run cords under rugs or across doorways and use cords appropriately designed for the electrical load. For a detailed list of approved appliances for each facility and policy statements please refer to *A Guide to Residence Hall Living*.

#### Fire Safety Training and Evacuation Plans for Residence Hall Staff and Residents:

The Northeastern University Public Safety Division provides training for Residence Assistants during the annual RA training just prior to the beginning of the academic year. A PowerPoint program entitled *Campus Orientation for Public Safety for RA's* serves as the outline for this training and is posted to the Blackboard application of the Department of Residence Life as a resource for the student and professional staff of the Department throughout the year. This training includes instructions that all residents and staff are to evacuate immediately upon activation of any fire alarm.

The University Fire Safety Officer regularly reviews evacuation plans for all on-campus residence halls and evacuation plans are posted in each residence hall. Fire egress drills are scheduled at least once each semester and include guidance from Public Safety staff and Residence Life staff so evacuating residents know where to safely assemble once outside the building. Residents in on-campus housing are also provided with a variety of fire safety information during the fall semester as periodic reminders of practicing sound fire safety principles. For specific information about fire safety in residence halls and what to do when there is a fire alarm visit <a href="http://www.northeastern.edu/publicsafety/firesafety.html">http://www.northeastern.edu/publicsafety/firesafety.html</a>.

#### Fires in On-Campus Residential Facilities:

Receipt of fire alarms by the university's automatic alarm system or by persons who report the presence of smoke result in an immediate response by Public Safety staff to investigate the cause of the alarm. In the case of an actual fire an incident report is generated and a detailed record of the fire is maintained. A record of all fires in on-campus residence hall facilities is also included in the public log of crimes and other incidents maintained by the Public Safety Division, which is available for public viewing during normal business hours. Anyone observing a fire in a residence hall should contact the University Police Department Operations Center at 617.373.3333 immediately or activate the fire alarm by operating the nearest manual pull station if the fire alarm is not already sounding. Pull stations are typically located near doors leading to stairways and exits. Upon hearing a fire alarm all occupants should evacuate the building by stairs and exits immediately. Federal law and Residence Life policy require staff members who discover evidence of a past fire which was extinguished before a fire alarm was activated to report their observations to the University Police. Such reports also result in an investigation and an entry being made in the public log.

During the three-year reporting period covered by this report the following fires were reported in on-campus residence halls. In February, 2010, a student's clothing caught fire as she leaned over her stove while cooking. She received superficial burns and there was no damage other than to her shirt. In March, 2010, a student fell asleep while food was cooking on her stove and the food began to burn, sounding the automatic fire alarm. NUPD officers forcibly entered the apartment, found the student still asleep and evacuated her. She was taken to a hospital, treated for the effects of mild smoke inhalation and released. There was no damage except to the cooking pan. In April, 2010, a student lit his gas stove and discarded the hot match into a trash can, igniting papers in the can. The automatic fire alarm was activated and the residents had extinguished the fire before officers arrived. There was no damage. In October, 2010, a student fell asleep while food was cooking on his stove and the food began to burn, causing the automatic fire alarms to activate. NUPD officers forcibly entered the apartment, found the student still sleeping on the couch and evacuated him while other officers extinguished the burning food. The resident was taken to the hospital where he was treated and released for the effects of smoke inhalation. The only damage was to the cooking pan. In November, 2010, a student was cooking with too much oil in his pan. When it began to overflow he dumped the oil down the sink with cold water running, causing smoke which activated the automatic fire alarm. The only damage was oil-smoke stains on a cabinet and ceiling tile and there were no injuries. In November, 2010, a student reported the smell of smoke in a basement laundry room. Officers responded and activated the fire alarm when they saw smoke in a basement laundry room. The smoke was caused by smoldering lint clogging a dryer vent, but there was no actual fire or damage. The dryers were deactivated until Facilities cleaned and checked all the appliances and vents.

In April, 2009, a student in an on-campus apartment reported that while cooking food on the stove the heat caused a toaster oven next to the stove to catch on fire. She was able to extinguish the fire herself with no damage other then the toaster oven, and no injuries. In September, 2009, a student using the oven for the first

Northeastern University Public Safety and the Boston Fire Department responded and disconnected the damaged stove, which was replaced. There were no injuries. In February, 2008, an automatic smoke detector alarm was violated in the basement laundry room of an on-campus residence hall apartment building. The smoke detector violation caused the fire alarm horns and strobe lights throughout the building to activate and an alarm signal was simultaneously transmitted to the Northeastern University Police Operations Center. Northeastern University Public Safety officers and the Boston Fire Department were immediately dispatched and residents began to evacuate. Boston Fire Department located a plastic and wooden laundry basket in flames in the laundry room and extinguished it. There were no injuries and there was no damage to the building or other contents. The Boston Fire Department discovered the remnants of a cigarette in the laundry basket and listed the cause of the fire as careless disposal of the cigarette. The person responsible was not identified.

# **Crime Statistics**

		orted to N.U. er University		Reported to Local Police				
	2008	2009	2010	2008	2009	2010		
Murder & Non-Neglected Manslaughter		i						
On Campus Residential Facilities	0	0	0	0	0	0		
On Campus Non-Residential Facilities	0	0	0	0	0	0		
Total On Campus	0	0	0	0	0	0		
Non-Campus Buildings/Property	0	0	0	0	0	0		
Public Property	0	0	0	0	0	0		
Negligent Manslaughter		i	<u> </u>					
On Campus Residential Facilities	0	0	0	0	0	0		
On Campus Non-Residential Facilities	0	0	0	0	0	0		
Total On Campus	0	0	0	0	0	0		
Non-Campus Buildings/Property	0	0	0	0	0	0		
Public Property	0	0	0	0	0	0		
Rape/Sexual Assault-Forcible								
On Campus Residential Facilities	3	2	2	0	0	0		
On Campus Non-Residential Facilities	2	0	0	0	0	0		
Total On Campus	5	2	2	0	0	0		
Non-Campus Buildings/Property	0	0	0	0	0	0		
Public Property	0	1	1	0	1	0		
Rape/Sexual Assault-Nonforcible		i i						
On Campus Residential Facilities	0	0	0	0	0	0		
On Campus Non-Residential Facilities	0	0	0	0	0	0		
Total On Campus	0	0	0	0	0	0		
Non-Campus Buildings/Property	0	0	0	0	0	0		
Public Property	0	0	0	0	0	0		
Robbery		i						
On Campus Residential Facilities	0	1	0	0	0	0		
On Campus Non-Residential Facilities	3	7	3	0	0	0		
Total On Campus	3	8	3	0	0	0		
Non-Campus Buildings/Property	0	1	0	0	0	0		
Public Property	0	3	6	43	46	46		
Aggravated Assault		i i						
On Campus Residential Facilities	0	1	2	0	0	0		
On Campus Non-Residential Facilities	0	2	1	0	0	0		
Total On Campus	0	3	3	0	0	0		
Non-Campus Buildings/Property	0	0	1	0	0	0		
Public Property	1	1	1	20	12	14		
Burglary			i					
On Campus Residential Facilities	14	5	10	0	0	0		
On Campus Non-Residential Facilities	10	10	6	0	0	0		
Total On Campus	24	15	16	0	0	0		
Non-Campus Buildings/Property	10	2	2	0	0	0		
Public Property	0	0	0	0	0	0		

<b>Motor Vehicle Theft</b>	2008	2009	2010	2008	2009	2010
On Campus Residential Facilities	0	0	0	0	0	0
On Campus Non-Residential Facilities	1	0	4	0	0	0
Total On Campus	1	0	4	0	0	0
Non-Campus Buildings/Property	0	0	0	0	0	0
Public Property	0	0	1	11	17	12
Arson						
On Campus Residential Facilities	0	0	0	0	0	0
On Campus Non-Residential Facilities	0	0	0	0	0	0
Total On Campus	0	0	0	0	0	0
Non-Campus Buildings/Property	0	0	0	0	0	0
Public Property	0	0	0	0	0	0

Northeastern University believes that an informed community is a more safety conscious community. These statistics are provided in accordance with the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act which calls for publication of certain crime statistics for the previous three years. If you have any questions regarding these statistics, or if you would like more information about other security-related incidents, services or policies, please contact the Office of the Director of Public Safety at 617.373.2696 or use the feedback form on the Contact Us page of the Public Safety Division website to send us your comments or questions.

**Note 1:** Public Property is defined as the public streets, sidewalks, other thoroughfares or parking facilities adjacent to university facilities. For the purpose of this report, incidents have been included which were reported by city police agencies to have occurred on public property within the area bounded by Columbus Avenue to the south, Ruggles Street to the west, The Fenway to the north, and Westland Avenue/Massachusetts Avenue to the east.

**Note 2:** The term Non-Campus Building or Property means any building or property owned or controlled by a student organization recognized by the University or any building or property owned or controlled by the University and used in direct support of educational purposes, frequented by students, but not in the same reasonably contiguous geographic area of the main campus, as well as off-campus apartments leased by the University.

Note 3: Bias-Motivated Incidents: In 2010, there were reports of two incidents of offensive remarks relating to sexual orientation written on residence hall doors; two incidents of offensive remarks relating to race written on residence hall doors; one incident of offensive remarks relating to both race and religion written on a residence hall door; one incident of offensive remarks relating to religion written on a wall in a male restroom in a classroom building; one incident of tampering with fliers of an ethnic student organization on a bulletin board in a classroom building; and one incident of verbal slurs relating to sexual orientation being made by a student to a staff member in a non-campus leased apartment building lobby. In 2009, there were two reported incidents of offensive writings left on residence hall room message boards and one written on a corridor wall in a residence hall. One related to race, one to ethnicity and sexual orientation and the other to religion; there was one intimidating telephone message called in to the Boston Police Department threatening to harm the University because of Northeastern's commitment to racial and cultural diversity; there were three reported incidents of offensive graffiti written on walls in male restrooms in non-residence facilities, two referring to race and the other to religion; in one incident a student reported that his roommate made verbally offensive remarks regarding his sexual orientation during an argument, and in one incident two students who had been friends became involved in a verbal argument and each made disparaging remarks to the other using offensive language regarding sexual orientation. In 2008, there was one reported incident of vandalism in which offensive statements motivated by racial and religious bias were written on a residence hall room door and five reported incidents of intimidation in which students received harassing messages on Facebook or on their room message boards which were motivated by racial, religious or sexual orientation bias. There were no physical injuries in any of these incidents.

**Note 4:** The statistics were compiled by first reviewing reports from case files of the University Police Department. Other university departments and individuals with significant responsibility for student and campus activities were then provided with reporting forms to be submitted to the Public Safety Division for compilation. Finally, local and state police agencies were asked to provide statistics for applicable incidents on public property and non-campus property. All records were then analyzed to eliminate duplication.

**Note 5:** Rape/Sexual Assault statistics include third party and anonymous reports.

Note 6: Most of the Burglary incidents involved unforced entry into unlocked and/or unattended rooms or offices.

# **Persons Arrested and Referred for Disciplinary Action**

Including those released without being	ng formally	charged b	ut Cleared By	Exception					
	Liquo	r Law Vio	lation**	Ε	)rug Viola	tion	We	apons Viol	ation
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010
Residential Facilities	43	14	44	40	71	79	0	1	1
Non-Residential Facilities	7	7	4	4	4	8	0	0	0
Total On Campus	50	21	48	44	75	87	0	1	1
Non-Campus Buildings/Property	0	12	18	0	7	8	0	0	0
Public Property	77	30	60	40	14	34	0	0	0

Disciplinary Referrals by University Including those arrested above who		astern Univ	versity studer	nts					
including those arrested above who		r Law Vio		1	Orug Viola	tion	We	apons Viol	ation
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010
Residential Facilities	42	12	34	35	66	74	0	1	1
Non-Residential Facilities	6	5	3	0	2	3	0	0	0
Total On Campus	48	17	37	35	68	77	0	1	1
Non-Campus Buildings/Property	0	10	18	0	6	8	0	0	0
Public Property	41	18	36	18	12	16	0	0	0

	Liquor Law Violation**			I	Drug Viola	tion	Wea	Weapons Violation		
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010	
Residential Facilities	679	661	550	43	22	35	3	0	0	
Non-Residential Facilities	9	6	0	0	0	0	0	0	0	
Total On Campus	688	667	550	43	22	35	3	0	0	
Non-Campus Buildings/Property*	35	33	102	2	0	3	0	0	0	
Public Property	14	48	25	1 1	4	2	0	0	0	

	Liquor Law Violation**			I	Orug Viola	tion	Weapons Violation			
On Campus	2008	2009	2010	2008	2009	2010	2008	2009	2010	
Residential Facilities	0	0	0	0	0	0	0	0	0	
Non-Residential Facilities	0	0	0	0	0	0	0	0	0	
Total On Campus	0	0	0	0	0	0	0	0	0	
Non-Campus Buildings/Property	0	0	0	0	0	0	0	0	0	
Public Property	82*	43*	17*	8*	3*	14*	0*	0*	1*	

<sup>\*</sup>Includes incidents out of doors as well as inside off-campus apartments near the campus where police responded to complaints from neighbors.

<sup>\*\*</sup>These statistics are head counts, not incidents. Many incidents involved multiple offenders.